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THE CABINET

**Wednesday, 19th June, 2013 at 8.15 pm in the Conference Room,
Civic Centre, Silver Street, Enfield, EN1 3XA**

Membership:

Councillors : Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Leisure, Youth and Localism), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services, Care and Health), Ayfer Orhan (Cabinet Member for Children & Young People), Ahmet Oykenen (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

NOTE: CONDUCT AT MEETINGS OF THE CABINET

Members of the public and representatives of the press are entitled to attend meetings of the Cabinet and to remain and hear discussions on matters within Part 1 of the agenda which is the public part of the meeting. They are not however, entitled to participate in any discussions.

AGENDA – PART 1

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**

Members of the Cabinet are invited to identify any disclosable pecuniary, other pecuniary or non pecuniary interests relevant to items on the agenda.

DECISION ITEMS

3. URGENT ITEMS

The Chairman will consider the admission of any reports (listed on the agenda but circulated late) which have not been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012.

Note: The above requirements state that agendas and reports should be circulated at least 5 clear working days in advance of meetings.

4. DEPUTATIONS AND PETITIONS

A request for a deputation, with a petition, has been received and agreed for presentation to this Cabinet meeting.

The deputation will present a petition from residents in and around Lincoln Road Crossing calling on the Council to work with the relevant railway authority to ensure that the railway crossing remains operational and at the very least that the pedestrian crossing remains operational.

(8.20 – 8.35 pm)

5. ITEMS TO BE REFERRED TO THE COUNCIL

To confirm that the following item be referred to full Council:

1. Report No.13 – School Expansion Programme Phase 2 2013/14 – 2017/18

6. PUBLIC HEALTH 2013/14 (Pages 1 - 32)

A report from the Director of Health, Housing and Adult Social Care and Director of Public Health is attached. This sets out the Public Health functions and objectives for Enfield from April 2013 in light of the legislative and organisational changes set out in the Health and Social Care Act 2012. **(Key decision – reference number 3650)**

(Report No.11)
(8.35 – 8.40 pm)

7. LADDERSWOOD: APPROPRIATION FOR PLANNING PURPOSES
(Pages 33 - 40)

A report from the Director of Health, Housing and Adult Social Care and Director of Regeneration, Leisure and Culture is attached. This seeks approval for the Council to use its powers to appropriate the land required for the Ladderswood development for planning purposes. **(Key decision – reference number 3423)**

(Report No.12)
(8.40 – 8.45 pm)

8. SCHOOL EXPANSION PROGRAMME PHASE 2 2013/14 - 2017/18 (Pages 41 - 62)

A report from the Director of Schools and Children's Services and Director of Finance, Resources and Customer Services is attached. This updates the strategy for the provision of pupil places. **(Key decision – reference number 3719)**

(Report No.13)
(8.45 – 8.50 pm)

9. CONTRACT FOR RESIDENTIAL AND NURSING CARE SERVICES FOR PEOPLE WITH DEMENTIA AT HONEYSUCKLE HOUSE (Pages 63 - 66)

A report from the Director of Health, Housing and Adult Social Care is attached. This considers the contract for residential and nursing care services for people with dementia at Honeysuckle House. (Report No.15, agenda part two also refers). **(Key decision – reference number 3685)**

(Report No.14)
(8.50 – 8.55 pm)

10. MEMBERSHIP OF CABINET SUB-COMMITTEES - MUNICIPAL YEAR 2013/14

At its meeting on 24 April 2013, Cabinet agreed that Councillor Doug Taylor (Leader of the Council) be given delegated authority to agree any required changes to the membership or composition of the Cabinet Sub-Committees, to be ratified at the next appropriate Cabinet meeting. There have been no changes to the Cabinet Sub-Committees and therefore the existing memberships will continue unchanged for the municipal year 2013/14. The memberships are listed below for information and noting:

Enfield Residents' Priority Fund Cabinet Sub-Committee

Councillors: Charalambous (Chairman), Bond, Georgiou and Hamilton

Local Plan Cabinet Sub-Committee

Councillors: Goddard (Chairman), Bond, Georgiou and Oykenner

Policy Cabinet Sub-Committee

Councillors: Georgiou (Chairman), Charalambous, Hamilton and Taylor

Enfield Community Capacity Building Fund Cabinet Sub-Committee
Councillors: Hamilton (Chairman), Bond, Charalambous and Georgiou

11. ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS

No items have been received for consideration at this meeting.

12. CABINET AGENDA PLANNING - FUTURE ITEMS (Pages 67 - 70)

Attached for information is a provisional list of items scheduled for future Cabinet meetings.

13. NOTICE OF KEY DECISION LIST

Members are asked to consider any forthcoming key decisions for inclusion on the Council's Notice of Key Decision List.

Note: the next Notice of Key Decision List is due to be published on 28 June 2013, this will be effective from 1 August 2013.

14. MINUTES (Pages 71 - 86)

To confirm the minutes of the previous meeting of the Cabinet held on 24 April 2013.

15. MINUTES OF ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16 APRIL 2013 (Pages 87 - 96)

To receive, for information, the minutes of the Enfield Residents' Priority Fund Cabinet Sub-Committee meeting held on 16 April 2013.

16. MINUTES OF ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE -8 MAY 2013 (Pages 97 - 100)

To receive, for information, the minutes of a meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on Wednesday 8 May 2013.

17. MINUTES OF ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 15 MAY 2013 (Pages 101 - 110)

To receive, for information, the minutes of a meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on Wednesday 15 May 2013.

18. MINUTES OF LOCAL PLAN CABINET SUB-COMMITTEE - 16 MAY 2013 (Pages 111 - 116)

To receive, for information, the minutes of a meeting of the Local Plan Cabinet Sub-Committee held on Thursday 16 May 2013.

INFORMATION ITEMS

19. ENFIELD STRATEGIC PARTNERSHIP FEEDBACK

There are no written updates to be received.

20. DATE OF NEXT MEETING

To note that the next meeting of the Cabinet is scheduled to take place on Wednesday 10 July 2013 at 8.15pm.

CONFIDENTIAL ITEMS

21. EXCLUSION OF THE PRESS AND PUBLIC

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business listed on part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

(Members are asked to refer to the part 2 agenda)

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MUNICIPAL YEAR 2013/2014 REPORT NO. 11**MEETING TITLE AND DATE:**

Cabinet
19th June 2013

REPORT OF:

Ray James
Director of Health, Housing &
Adult Social Care

Shahed Ahmad
Director of Public Health

Agenda - Part 1**Item: 6****Subject:**

Public Health 2013/14

Wards: All**Cabinet Members consulted:**

Councillor Christine Hamilton
Councillor Ayfer Orhan
Councillor Chris Bond

Contact officer:

Kate Sharpe

Policy Officer

kate.sharpe@enfield.gov.uk

Ext 2448

1. EXECUTIVE SUMMARY

- 1.1. This report sets out the Public Health functions and objectives for Enfield from April 2013 in light of the legislative and organisational changes set out in the Health and Social Care Act 2012.
- 1.2. Supported by a ring-fenced grant of £12.961 million the local authority has a duty to provide mandatory services under the three domains of public health: health protection, health improvement and healthcare.
- 1.3. These new functions will be delivered under the guidance of the Director of Public Health and this report sets out the approach and capacity required to ensure that the Authority's legal responsibilities are met and locally agreed priorities, including Child Health and reducing health inequalities are addressed.
- 1.4. The report contains an initial Business Plan and budget allocation for Public Health which has been designed to meet the expectations of the Department of Health (DH) and to provide effective services to Enfield's residents.

2. RECOMMENDATIONS

Cabinet is asked to:

- I. Note the contents of this report; and
- II. Agree the key objectives for Public Health as set out in the Attached Public Health Business Plan (Appendix 1); and
- III. Note the ring-fenced Public Health Budget as summarised in Appendix 2; and previously reported within the Budget Setting Report to Full Council on 27/2/2013
- IV. Note the Public Health structure as detailed in Appendix 3.

3. BACKGROUND

3.1. The purpose of this report is to provide information relating to the Public Health objectives of LBE for 2013/14, provide details of the ring fenced allocation for public health and outline the establishment that is needed to accommodate the department's new responsibilities.

3.2. These functions are listed in Section 4 of this report and are explicitly stated as being to:

- Improve significantly the health and wellbeing of local populations
- Carry out health protection functions delegated from the Secretary of State
- Reduce health inequalities across the life course, including within hard to reach groups
- Ensure the provision of population healthcare advice.¹

In addition to these new statutory functions, the public health function will have a key role to play in respect of existing Local Authority duties, including in respect of reducing inequality and the wellbeing of vulnerable children.

3.3. As of 1st April 2013 Local Authorities have taken over public health responsibility from the NHS, for improving the health of their local population under the legislative framework of the Health and Social Care Act 2012.

3.4. The Act states that local authorities should embed these new public health functions into all their activities, tailoring local solutions to local problems, and using all the levers at their disposal to improve health and reduce inequalities.

3.5. In order to meet it's responsibilities the DH advises that local authorities need a specialist, experienced public health professional (the Director of Public Health) supported by

¹ DH (2012) *The New Public Health Role of Local Authorities*, Public Health in Local Government Guidance Note: Gateway Ref 17876
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specialist public health resources with access to adequate information and evidence functions.²

- 3.6. The transfer of Public Health staff from the NHS and the detail of the specialist capacity needed is set out in a separate DAR along with information regarding the transfer of contracts from the NHS to LBE.
- 3.7. Transition of the local public health function has taken place as part of large scale change within the NHS with the abolition of Primary Care Trusts (PCTs) and the setting up of:
 - NHS England [National Commissioning Board] (NCB)
 - Clinical Commissioning Groups (CCGs) – locally, the Enfield CCG
 - Public Health England (PHE)

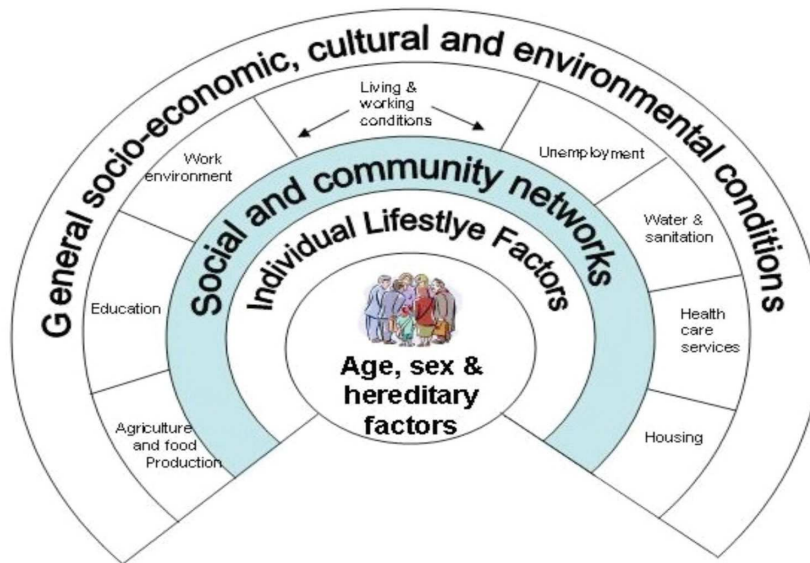
All of which took on their statutory areas of responsibility from 1st April 2013.

4. PUBLIC HEALTH RESPONSIBILITIES

- 4.1. Figure 1 – a diagram by Dahlgren and Whitehead illustrates the many factors that operate at a number of different levels to affect health and bring about health inequalities. It is important to note the broad definition of public health as encompassing general wellbeing, not just absence of illness
- 4.2. The Dahlgren and Whitehead model was quoted in the first chapter of the Enfield 2012 Annual Public Health Report and underpins the Council's belief that most of the Council's work contributes to the health and wellbeing of the population and has the potential to tackle health inequalities.
- 4.3. Whilst the ring-fenced budget for public health is £12.961 million, many of the Council's and its partners (including Enfield CCG) mainstream budgets have potential to help promote wellbeing and support work to tackle health inequalities.
- 4.4. The Health and Social Care Act rests on the premise that many of the wider determinants of health (for example, housing, economic development, transport) can be more easily impacted by local authorities, who have overall responsibility for improving the local area for their populations.³
- 4.5. Enfield is well-placed to take a very broad view of what services will impact positively on the public's health, and combine traditional "public health" activities with other activity locally to maximise benefits.

² DH (2012) *The New Public Health Role of Local Authorities*, Public Health in Local Government Guidance Note: Gateway Ref 17876

³ DH (2012) *New Focus for Public Health – The Health and Social Care Act 2012*, Factsheet B4 available at www.dh.gov.uk/healthandsocialcarebill: Last accessed on 8th May 2013

Figure 1: The Wider Determinants of Public Health⁴

4.6. From April 2013 the legislation sets out both mandatory and discretionary services as part of the public health function of Local Authorities⁵.

4.6.1. Listed below are the mandatory public health functions that must now be provided by LBE:

- Appropriate access to sexual health services.
- Ensuring there are plans in place to protect the health of the population, including immunisation and screening plans.
- Ensuring NHS commissioners receive the public health advice they need.
- The National Child Measurement Programme (NCMP).
- NHS Health Check assessment.

4.6.2. The following discretionary public health functions have also been passed on to LBE. This applies to people of all ages:

- Tobacco control and smoking cessation services.
- Alcohol and drug misuse services – Drug and Alcohol Misuse services (DAAT) – (it should be noted that the responsibility for the provision of DAAT services was already with the Authority, managed under a section 75 Agreement with the NHS. However with effect from the 1

⁴ Dahlgren G & Whitehead M (1991) *Policies and Strategies to Promote Social Equity in Health*, Institute for Future Studies, Mimeo: Stockholm

⁵ DH (2011) *New Public Health Functions for Local Authorities*, Public Health in Local Government Guidance Note: Gateway Ref 17876

April 2013, the funding formed part of the new Public Health Grant and any contracts not already in the name of LBE transferred across).

- Public health services for children and young people aged 5-19, including Healthy Child Programme 5-19 and, in the longer term, all public health services for children and young people.
- Interventions to tackle obesity such as community and lifestyle interventions.
- Locally-led nutrition initiatives.
- Increasing levels of physical activity in the local population.
- Oral health promotion.
- Accidental injury prevention.
- Population level interventions to reduce and prevent birth defects.
- Behavioural and lifestyle campaigns to prevent cancer and long-term illnesses.
- Local initiatives on workplace health.
- Supporting, reviewing and challenging delivery of key public health funded and NHS delivered services, such as immunisation and screening programmes.
- Local initiatives to reduce excess deaths as a result of seasonal mortality.
- Public health aspects of community safety promotion, violence prevention and response.
- Public health aspects of local initiatives to tackle social exclusion.
- Local initiatives that reduce public health impacts of environmental risks.

The above list is drawn from statutory guidance. We are refreshing our Joint Strategic Needs Assessment and the priorities of Enfield's Health & Wellbeing Strategy to ensure resources are targeted in a way that both meets the statutory duties and addresses most pressing local needs..

- 4.7.** The Public Health team will ensure the fulfilment of the aforementioned duties. Furthermore, they will champion health across the whole of the authority's business, promoting healthier lifestyles and scrutinising and challenging the NHS and other partners to promote better health and ensure threats to health are addressed.⁶

5. PUBLIC HEALTH OUTCOMES FRAMEWORK AND ENFIELD'S HEALTH NEEDS

- 5.1.** The Public Health Outcomes Framework has a specifically defined vision, two outcomes and a range of indicators under four domains.

⁶ DH (2011) *New Public Health Functions for Local Authorities*, Public Health in Local Government Guidance Note: Gateway Ref 17876
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- 5.2.** The vision is: to improve and protect the nation's health and wellbeing and improve the health of the poorest fastest.
- 5.3.** The two outcomes are:
- Outcome 1: Increased healthy life expectancy
 - Outcome 2: Reduced differences in life expectancy and healthy life expectancy between communities (through greater improvements in disadvantaged communities)
- 5.4** The four domains are:
- (1) Improving the wider determinants of health
 - (2) Health Improvement
 - (3) Health Protection
 - (4) Healthcare Public Health and Preventing Premature Mortality
- 5.5** There are a range of indicators in the Public Health Outcomes Framework. An understanding of how Enfield performs on these indicators will be in the Joint Strategic Needs Assessment. This informs the Joint Health and Wellbeing Strategy which in turn shapes the Public Health Business Plan, the CCGs Commissioning Plans and local authority investments.
- 5.6** The Public Health Outcomes Framework will not give sub-borough data and therefore does not reflect the disparities in health within the Borough. These issues must and will be picked up in the JSNA e.g. low female life expectancy in Upper Edmonton.
- 5.7** The Health and Wellbeing Board have a responsibility to ensure that the council and CCG are commissioning against the Joint Health Wellbeing Strategy.
- 5.8** The utilisation of Enfield's Public Health ring fenced budget will be informed by Enfield's health needs, the JSNA and the Joint Health and Wellbeing Strategy.

6 PUBLIC HEALTH BUSINESS PLAN 2013/14

The initial Public Health Business Plan 2013/14 is built around the five objectives which have been agreed in Enfield's Health and Wellbeing Strategy.

- 6.1** The Business Plan will be updated on the production of the Joint Health and Wellbeing Strategy (JHWS)
- 6.2** It is anticipated that during the first six months an emphasis within Public Health will be on transition and training for staff on new systems, processes and ways of working within the local authority.

- 6.3** The Business Plan, attached as Appendix 1, is inclusive of the current activities undertaken by Public Health as well as the additional actions as detailed below which respond to local needs identified within Enfield.

A Healthy Start: Improving child health and wellbeing
<ul style="list-style-type: none"> ▪ Development of a 7 year strategy to improve child health
<ul style="list-style-type: none"> ▪ Focus on child healthy weight, including setting an agreed trajectory for improvements in healthy weight in reception and year 6. (Targets to include reducing numbers and improving performance compared to other Local Authority areas).
<ul style="list-style-type: none"> ▪ Support NHS England in delivering immunisation programmes for Enfield
<ul style="list-style-type: none"> ▪ Tackle infant mortality, including setting an agreed trajectory for improvements in infant mortality. (Targets to include improving absolute and comparative performance).
<ul style="list-style-type: none"> ▪ Ensure the JSNA identifies the needs of vulnerable children
<ul style="list-style-type: none"> ▪ Ensure good immunisation rates in looked after children
<ul style="list-style-type: none"> ▪ Support child death overview panel and children's safeguarding board

Narrowing the Gap: Improve life expectancy across the Borough and narrow the life expectancy gap that currently exists
<ul style="list-style-type: none"> ▪ Development of a 7 year health inequalities strategy
<ul style="list-style-type: none"> ▪ Reduce smoking prevalence
<ul style="list-style-type: none"> ▪ Better management of hypertension
<ul style="list-style-type: none"> ▪ Earlier diagnosis of cancer

Healthy Lifestyles/Healthy Choices: Empower local populations to lead healthy lifestyles
<ul style="list-style-type: none"> ▪ Develop 7 year strategy to improve life-styles. This should include best practice on measurement of changes in life-style
<ul style="list-style-type: none"> ▪ Breast, bowel and cervical cancer screening
<ul style="list-style-type: none"> ▪ HIV and sexual health
<ul style="list-style-type: none"> ▪ Improve levels of physical activity
<ul style="list-style-type: none"> ▪ Improve nutrition

Healthy Places: Improve the places in which people live and work for the betterment of their health
<ul style="list-style-type: none"> ▪ Develop 7 year strategy; this should include health and well-being, physical activity, smoke-free areas, healthy high streets, open spaces and addressing the fear of crime
<ul style="list-style-type: none"> ▪ Reduce smoking prevalence

<ul style="list-style-type: none"> ▪ Improve the wider determinants of health
<ul style="list-style-type: none"> ▪ Ensure regeneration improves health outcomes
<ul style="list-style-type: none"> ▪ Violence reduction
<ul style="list-style-type: none"> ▪ Establish Alcohol Alliance and reduce alcohol harm

<p>Strengthening Partnerships: Strengthen partnerships with the wider Public Health workforce</p>
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| <ul style="list-style-type: none"> ▪ Ensuring that the needs of the Borough are known and understood and that Public Health informs commissioning decisions of the CCG and London Borough of Enfield. |
| <ul style="list-style-type: none"> ▪ Develop Enfield's Public Health Network |

7 ROLE OF THE DIRECTOR OF PUBLIC HEALTH

7.1 The DPH is a statutory chief officer of their authority and the principal adviser on all health matters to elected members and officers, with a leadership role spanning all three domains of public health: health improvement, health protection and healthcare public health.⁷

7.2 Statutory Responsibility

7.2.1 In general the statutory responsibilities of the DPH are designed to match exactly the corporate public health duties of their local authority.

7.2.2 The exception is the annual report on the health of the local population – as the DPH has a duty to write a report, whereas the authority's duty is to publish it.

7.2.3 Aside from this the DPH's core responsibilities, as aligned with those of the Council are identified as being:

- All of their local authority's duties to take steps to improve public health.
- Any of the Secretary of State's public health protection or health improvement functions that s/he delegates to local authorities, either by arrangement or under regulations – these include services mandated by regulations made under section 6C of the 2006 Act, inserted by section 18 of the 2012 Act
- Exercising their local authority's functions in planning for, and responding to, emergencies that present a risk to public health
- Their local authority's role in co-operating with the police, the probation service and the prison service to assess the risks posed by violent or sexual offenders
- Such other public health functions as the Secretary of State specifies in regulations (more on this below).

⁷ DH (2012) *Directors of Public Health in Local Government*, Public Health in Local Government Guidance Note: Gateway Ref 17876
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7.2.4 As well as those core functions, the Acts and regulations give DsPH some more specific responsibilities from April 2013:

- Through regulations made under section 73A(1) of the 2006 Act, inserted by section 30 of the 2012 Act, the Department intends to confirm that DsPH will be accountable for their local authority's public health response as a 'Responsible Authority' under the Licensing Act 2003, such as making representations about licensing applications (a function given to local authorities by sections 5(3), 13(4), 69(4) and 172B(4) of the Licensing Act, as amended by Schedule 5 of the 2012 Act).
- If the local authority provides or commissions a maternity or child health clinic, then regulations made under section 73A(1) will also give the DPH responsibility for providing Healthy Start vitamins (a function conferred on local authorities by the Healthy Start and Welfare Food Regulations 2005 as amended)
- DsPH must have a place on their local health and wellbeing board (section 194(2)(d) of the 2012 Act).

7.3 Non legislative Responsibility

7.3.1 The DPH's most important functions are those laid out by law as detailed above but the role has a broader responsibility which the DH acknowledges is not always reflected in legislature.

7.3.2 The DPH must:

- Be the person who elected members and senior officers look to for leadership, expertise and advice on a range of issues, from outbreaks of disease and emergency preparedness through to improving local people's health and concerns around access to health services
- Know how to improve the population's health by understanding the factors that determine health and ill health, how to change behaviour and promote both health and wellbeing in ways that reduce inequalities in health
- Provide the public with expert, objective advice on health matters
- Be able to promote action across the life course, working together with local authority colleagues such as the Director of Children's Services and the Director of Adult Social Services, and with NHS colleagues
- Work through local resilience fora to ensure effective and tested plans are in place for the wider health sector to protect the local population from risks to public health
- Work with local criminal justice partners and police and crime commissioners to promote safer communities
- Work with wider civil society to engage local partners in fostering improved health and wellbeing.

7.3.3 Within their local authority, DsPH also need to be able to:

- Be an active member of the health and wellbeing board, advising on and contributing to the development of joint strategic needs assessments and joint health and wellbeing strategies, and commission appropriate services accordingly.
- Take responsibility for the management of their authority's public health services, with professional responsibility and accountability for their effectiveness, availability and value for money.
- Play a full part in their authority's action to meet the needs of vulnerable children, for example by linking effectively with the Local Safeguarding Children's Board, contribute to and influence the work of NHS commissioners, ensuring a whole system approach across the public sector.⁸

7.4 Subsequent guidance has also been issued by the DfE entitled 'Working Together to Safeguard Children' which states that the DPH should ensure that the needs of vulnerable children are a key part of the Joint Strategic Needs Assessment that is developed by the health and wellbeing board⁹ and that public health professionals provide advice as needed to the LSCB and Child Death Overview Panel.

7.5 Details of the requirements of the JSNA can be found in Appendix 4 and a timescale for the completion of Enfield's is indicated in the initial Business Plan (Appendix 1).

8 PUBLIC HEALTH BUDGET AND STRUCTURE

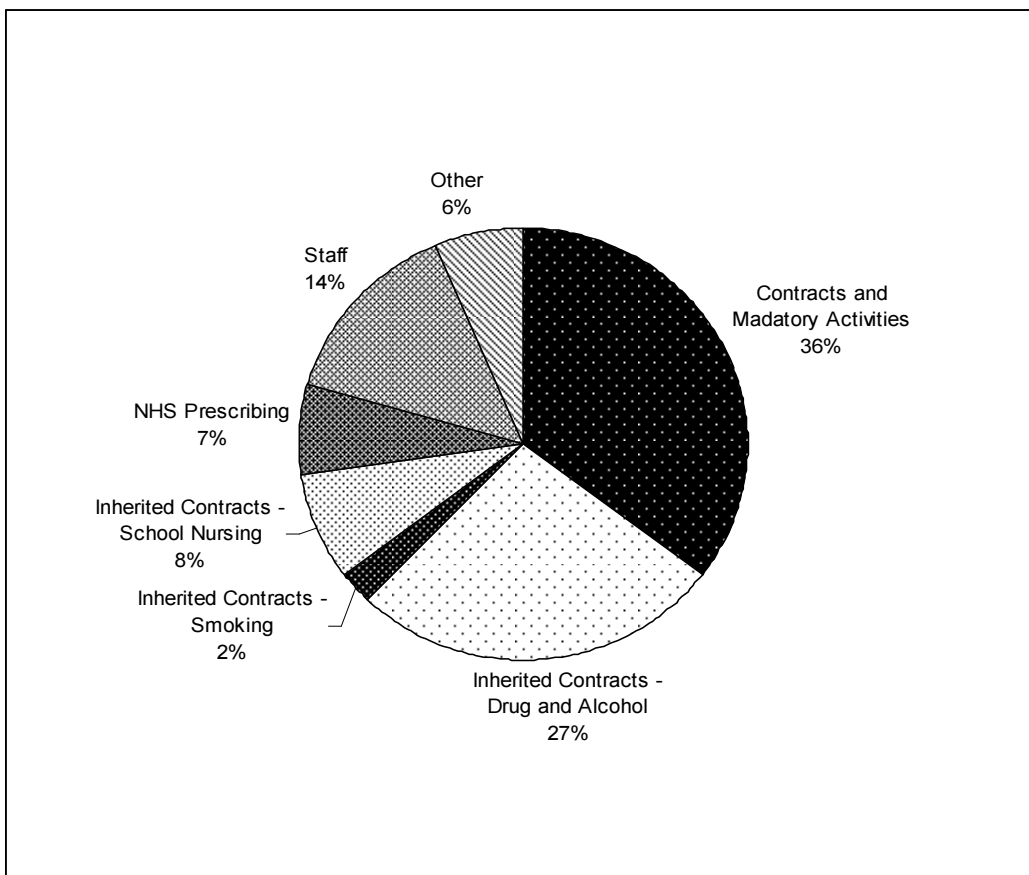
8.1 LBE's total ring fenced grant from the Department of Health is £12.961 million for Public Health functions and this will fund the provision of the mandatory and discretionary services detailed in section 4.

8.2 Figure 2 (overleaf) is a pie chart that illustrates expenditure on inherited contracts, mandatory functions, NHS prescribing costs, contracts for school nursing, Drug and Alcohol Treatment, smoking cessation services, staffing costs and other activities.

⁸ DH (2012) *Directors of Public Health in Local Government*, Public Health in Local Government Guidance Note: Gateway Ref 17876

⁹ DfE (2013) *Working Together to Safeguard Children*, Statutory Guidance: Reference DFE-00030-2013

Figure 2: Public Health Expenditure 2013/2014



8.3 The budgetary allocations for these functions are summarised in Appendix 2.

8.4 All public health contracts are recorded in the contracts register. The first contracts will come up for renewal on 1st April 2014, which means that notice will have to be given by 30th September 2013. The Joint Commissioning Board will make recommendations to the Health and Wellbeing Board of which ones to consider for potential change this year. Those contracts which were not previously commissioned either by the local authority or by the local public health team and where a potential

market exists for alternative suppliers will be prioritised for review.

- 8.5** Appendix 3 shows the structure of Public Health from April 2013, as detailed in the delegated authority report, which details the transfer of Public Health Consultants and Staff from NHS Enfield to the Council. This structure is intended to ensure that the Council is able to meet all its statutory responsibilities for the Public Health functions transferred to the Council, maintaining professional standards and quality.

All posts in the structure could potentially undertake activities to improve the health of children and young people. We do envisage that there will be a Public Health Consultant on Children and Young People, one on Adults and interfacing with the CCG and one on health life styles and healthy places.

- 8.6** In addition to this, it is the intention to transfer LBEs Corporate Intelligence function to Public Health by 2014.

8.7 Vulnerable Children

In addition to current investments in vulnerable children, we will in 2013/14 Invest a further £20,000 to improve the health of vulnerable children. The exact plan will need to be developed further, but might include additional Healthchecks for vulnerable children or additional immunisation or anti smoking/drugs educational sessions. The Public Health Team will continue to work with colleagues in Childrens Services to ensure that future plans reflect the priorities for children and young people and link directly to the Children and Young Persons Plan and the Enfield Safeguarding Children's Board priorities and work plan.

9 REASONS FOR RECOMMENDATIONS

- 9.1** To ensure that the Local Authority has the appropriate capability and focus within the Public Health Directorate and ensure that Local Authority objectives are met in line with its new mandatory responsibilities and non mandatory responsibilities.
- 9.2** To enable dialogue to commence with our new providers and provide them with the knowledge of the criteria that is involved when working with the local authority, which is significantly different to the NHS.
- 9.3** To ensure continuity of joint working with the NHS.
- 9.4** To ensure that the current staff who have transferred to LBE are treated fairly in line with TUPE principles.

10 COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

10.1 Financial Implications

10.1.1 With effect from 1st April 2013, LBE will receive a single ring-fenced Public health grant that will cover three components:

- Mandated (statutory) services (sexual health services, NHS Health checks, National Child Measurement Programme, providing public health advice to NHS Commissioners and ensuring plans are in place to protect the health of the public);
- Non-mandated services (Tobacco control & Smoking Cessation services, increasing levels of physical activity and interventions to tackle obesity)
- The commissioning of drug and alcohol prevention and treatment services, which are currently commissioned by Drug and Alcohol Action Teams (DAAT's)

10.1.2 The Department of Health (DH) announced in early January 2013 that the grant allocation for 2013/14 will be £12.961 million rising by 10% to £14.257million in 2014/15. However it should be noted that Enfield has historically been underfunded in the area of Public Health. This was confirmed in the work carried out by the DH in determining the new Public Health grants. The baseline spend per head for 2013/14 is £36 per head (p.h). The actual target is £48 p.h. However even though Enfield was one of the Boroughs to receive the maximum increase of 10%, the grant allocation equates to £40 p.h, i.e. £8 below target (circa £2.6million). The position for 2014/15 is similar, with a target of £50 p.h, but actual grant equating to £43 p.h, i.e. £7 below target (circa £2.2million).

10.1.3 Appendix 2 provides an analysis of how the grant will be allocated to each category and the 2013/14 budget has been set on this basis.

10.1.4 Appendix 3 details the new Public Health structure, which consists of 27 permanent posts, which will be funded from the grant.

10.1.5 The grant is ring-fenced for promoting public health within the Council and cannot be used to support general Council expenditure. The associated grant conditions are specific to public health outcomes, with the requirement to submit both quarterly & annual expenditure returns, to the Department for Communities and Local Government & Public Health England. In addition the Public Health budgets will form part of the monthly budget monitoring cycle, which is reported through to Health and Adult Social Care DMT.

10.2 Legal Implications

10.2.1 The Health and Social Care Act 2012 gives local authorities new statutory responsibilities in respect of delivery of public health functions. One of its key proposals is the transfer of the existing public health functions from Primary Care Trusts to local authorities. The Act identifies the expected and mandated public health commissioning responsibilities from local authorities from April 2013. The Council's objectives set out in this report are in accordance with Health and Social Care Act 2012. Approving this report will enable the Council to implement its objectives.

10.2.2 The resultant contracts must be in a form approved by the Assistant Director of Legal Services.

10.3 Human Resources Implications

10.3.1 The transfer of Public Health Consultants and establishment of team within the Council has been detailed in a separate Delegated Authority Report.

11 KEY RISKS

A comprehensive analysis of the risks associated with the changes set out in this report has been undertaken and collated into a Public Health Transition Risk Register. The key areas of risk are summarised below:

Contractual

11.1.1 In keeping with the decision of Cabinet, the majority of contracts have been extended for one year to 31 March 2014 for continuity of service. These contracts will be reviewed during 2013/14.

Financial

11.1.2 2013/14 budget pressures arising from responsibility for contracts liabilities not identified during the transition year (particularly where the current provision is part of a large complex block contract).

11.1.3 Not all contracts have been transferred with historical performance data.

Sexual Health

11.1.4 Whilst it is anticipated that the majority of the sexual health spend will be commissioned and therefore manageable, the intent is that genitourinary medicine (GUM) services will continue to be provided through the national arrangement. Under this provision a resident of Enfield can access GUM services in any location of England and Wales and the provider

is to be reimbursed by the borough of residence. As this service is open access, the total spend is uncapped and could exceed the estimated budget.

11.1.5 Under the VD Act 1974, the resident seeking treatment is entitled to their privacy. This has been interpreted as the patient not having to give their full / proper name or address whilst the service provider still has the security of being paid. GUM services present a risk to the Council with an indicated spend of £2.5m.

Enhanced Services

11.1.6 Nationally Local authorities will not be able to commission Local Enhanced Services (LESs) for services that commence on or after 1 April 2013 as LESs are financial devices designed to transfer funding between NHS bodies and can only be commissioned by the NHS Commissioning Board. They are not available to Local Authorities. Therefore, Enfield will need to use its own commissioning powers and contracts to deliver public health services.

11.1.7 Enfield CCG (ECCG) has proposed to include the GP Enhanced Services in its overall commissioning budget and have the CSU manage the services. An agreement has to be made between ECCG and LBE.

12 IMPACT ON COUNCIL PRIORITIES

12.1 Fairness for All

12.1.1 The Council is committed to reducing health inequalities across the Borough and believes the Public Health Directorate to be a key contributor towards health reform.

12.1.2 Public Health is focussing on helping people to stay healthy and avoid becoming ill. This includes work on a range of policy areas such as immunisation, nutrition, tobacco control and alcohol, drugs recovery, increasing healthy lifestyles, sexual health, pregnancy and children's health. The transfer of public health into the Council supports the aim of making health everyone's business.

12.2 Growth and Sustainability

12.2.1 At the heart of the Council's priority of sustainable growth within our community is ensuring that public health is always considered during the decision making process – both by the Council itself and statutory and non-statutory partners.

12.3 Strong Communities

12.3.1 The mission of Public Health at LBE is to improve the health of people in Enfield by working in partnership with communities, families and individuals to do the following:

- Identify health needs and health inequalities;
- Support collective and individual action to prevent illness;
- Protect and promote good health and wellbeing;
- Tackle the causes of premature death, illness and reducing health inequalities in the borough.

13 EQUALITIES IMPACT IMPLICATIONS

13.1 The Council has an unwavering commitment to reducing health inequalities in the Borough and is confident that the proposed objectives, action and structure of Public Health will support this.

13.2 The transfer of public health to local government is being brought about under the Health and Social Care Act 2012. Although this is a national policy change, officers have reflected on the equalities implications, in order to understand whether there would be any negative impact which the Council would need to respond to.

13.3 The changes mean that public health professionals will be able to work closely with local people's elected representatives to influence all the factors that determine health, working in the places where people live their lives and use services.

13.4 Enfield Council has already identified the extent of inequalities in its population in its Joint Strategic Needs Assessment, carried out in partnership with the NHS, and are working to reduce the identified health inequalities.

13.5 Health equity audits are undertaken to understand the extent and nature of inequalities in relation to a particular public health issue or service area, and are used to inform future commissioning plans and work programmes.

13.6 Therefore, the transfer of public health is expected to have a positive impact on the ability of the Council to meet the needs of all groups within the community.

14 PERFORMANCE MANAGEMENT IMPLICATIONS

14.1 All performance management will be undertaken through the Health, Housing and Adult Social Care performance management processes already in place.

15 PUBLIC HEALTH IMPLICATIONS

Public Health is often described as having three key domains:

15.1 Health Improvement

15.1.1 Including contributing to increased life expectancy and healthier lifestyles as well as reducing inequalities in health and addressing the wider determinants of health.

15.2 Health Protection

15.2.1 Including protection from infectious diseases, environmental hazards and emergency preparedness.

15.3 Health Services

15.3.1 Including assisting those who plan health care to understand the health profile and health needs of the local population, and plan services to meet those needs, as well as evaluating how successful services are in meeting needs.

15.4 Guidance from the DH points to key means by which the local authority will deliver public health benefits:

- The new role of the Director of Public Health
- Health and Wellbeing Boards, Strategic planning and commissioning across local partnerships
- Commissioning services to meet local needs
- Public Health Outcomes Framework.

Appendix 1 Public Health Business Plan 2013/14

This will be part of the HHASC Business Plan but the children’s element will also link into the Schools & Children’s Services and the Children’s Trust.

Departmental objectives for 2013/14	Key Milestones	Target Date
Strengthening Partnerships		
Provide evidence-based input into treatments outside Service Level Agreements	<ul style="list-style-type: none"> • Completion of up to 100 Individual Funding Requests (IFRs) • Work with CCG to reduce the number of IFRs • Input into the Commissioning Strategic Plan 	On-going On-going Jan – March 2014
Ensuring that the needs of the Borough are known and understood and that Public Health informs commissioning decisions of the CCG and London Borough of Enfield	<p>Producing a new Joint Strategic Needs Assessment (JSNA) by May 2013 by:</p> <ul style="list-style-type: none"> • Analysis of Enfield demographics • Analysis of uptake and use of health services • Analysis of the health needs of the borough • Highlight of Mental Health issues in borough • Consultation and engagement with the LA, partnership agencies and residents to agree the priorities of the borough 	Jan – May 2013

Departmental objectives for 2013/14	Key Milestones	Target Date
	<ul style="list-style-type: none"> Production of a joint Health and Well-being Strategy following production of the JSNA 	
Care pathway redesign	<ul style="list-style-type: none"> Input into care pathway planning especially where this spans health and social care (community, primary & acute) to ensure cost effectiveness of services, more focus on early intervention / prevention & possibility of cost savings. Examples might include diabetes / maternity but would need agreement from the CCG 	
Communications		
Production of:	<p>PH report Social Marketing campaign on child healthy weight PH conference Health bus (if available) PH newsletters Establishment of locality groups Community Roadshow to promote Cancer awareness and diagnosis Development of community development and</p>	<p>December 2013 December 2013 December 2013 Depending on availability 1 a quarter December 2013 May 2013</p>

Departmental objectives for 2013/14	Key Milestones	Target Date
	behaviour change programmes Reviews of evidence of best practice and community engagement Increased performance management, analysis and monitoring of community interventions, effectiveness etc.	
Narrowing the Gap		
Strategy development	Development of 7 year health inequalities strategy. This should include reduction of the Enfield life-expectancy gap to the London average.	October 2013
Community Healthchecks	<ul style="list-style-type: none"> • Continued roll-out of the community healthchecks programme • Agreement and implementation of healthchecks model and funding for 2013 onwards • Targeting of people who are not registered with GPs or who are unlikely to respond to GP invites 	200 per month
Reducing Smoking Prevalence	<ul style="list-style-type: none"> • Dissemination of evidence base for smoking prevention • Conference on tobacco control for Enfield 	On-going – initial document Sept 2013 December 2013

Departmental objectives for 2013/14	Key Milestones	Target Date
	stakeholders <ul style="list-style-type: none"> Seek funding for prevention interventions e.g. Leicester smoking campaigns in schools focusing on young people signing up to not becoming smokers 	Ongoing
Health Trainers	<ul style="list-style-type: none"> Continue to promote health trainers Target towards areas of high inequality, either deprivation and / or ethnicity. 	150 contacts per month
A Healthy Start		
Strategy development	Development of 7 year strategy to improve child health. This should include reduction of infant mortality rates.	January 2014
Ensuring good uptake of Childhood Immunisation and vaccinations	Ensuring good uptake of childhood immunisation and vaccination programmes by holding the NCB / PHE to account.	TBC following guidance from NCB / PHE
Reducing Infant	<ul style="list-style-type: none"> Promotion of 'Back To Sleep campaign' 	On-going

Departmental objectives for 2013/14	Key Milestones	Target Date
mortality	<p>through variety of media</p> <ul style="list-style-type: none"> • Encouraging all pregnant women to have a maternity check before 12 weeks through variety of media and Health Equity Audit of early access (HEA – December, 2013) • Promotion and social marketing to communicate messages regarding the importance of early maternity booking and safer sleeping • Working with partners to implement the infant mortality action plan; performance monitoring via the Child Health Steering Group. Key actions: <ul style="list-style-type: none"> - stopping smoking in pregnancy - improving maternal / infant nutrition through Healthy Start - On-going data analysis 	<p>On-going</p> <p>On-going</p> <p>By December 2013 (next data release)</p>
Breastfeeding	<ul style="list-style-type: none"> • Promote breastfeeding within the community through recruitment and support of 24 breastfeeding helpers • Promotion through variety of media 	<p>On-going</p> <p>On-going</p>
Vulnerable children	<p>Ensure needs of vulnerable children identified in Joint Strategic Needs Assessment and responded to appropriately.</p> <p>Ensure good vaccination rates in looked after</p>	

Departmental objectives for 2013/14	Key Milestones	Target Date
	children Support Child Death Overview Panel and Local Children's Safeguarding Board	
Child Healthy Weight	<ul style="list-style-type: none"> • Delivery of the National Child Measurement Programme (NCMP) • Leadership of the child healthy weight board • Analysis of NCMP data to identify areas of greatest need (working with colleagues in the Children's Trust) • Mapping of current prevention and intervention services to identify gaps in provision • Pilot projects, evaluate and disseminate findings • Monitor and implement action plan through delivery board 	<p>Annual, results to be submitted in August Ongoing</p> <p>On-going</p> <p>October 2013</p> <p>December 2013</p> <p>On-going</p>
Healthy Lifestyles / Healthy Choices		
Strategy development	Develop 7 year strategy to improve life-styles. This should include best practice on	October 2013

Departmental objectives for 2013/14	Key Milestones	Target Date
	measurement of changes in life-styles	
Helping people to stop smoking	Achieving the smoking 4-week quitter target of 1,569 by: <ul style="list-style-type: none"> • Regular performance monitoring meetings with the smoking provider • Quarterly monitoring of achievement against the smoking target • Advertising of the service and ensuring that the service is as widely known as possible • Offer stop smoking to all smokers accessing LBE benefits systems • Implementation of automatic smoking referral system in North Middlesex • Roll-out of NRT prescribing and smoker referral project in Primary Care 	On-going Quarterly On-going September 2013 Jan 2014 June 2013
Roll-out of the NHS Healthchecks programme	Ensure continued roll-out of the NHS Healthchecks programme by: <ul style="list-style-type: none"> • Continued offer and delivery of healthchecks by Primary Care through GP practices • Implementing new Healthchecks contract LES 	Ongoing – 5500 delivered 2013-14 July 2013

Departmental objectives for 2013/14	Key Milestones	Target Date
Breast, Bowel & Cervical Screening	Assurance of uptake rates by holding NCB / PHE to account	TBC following guidance from NCB / PHE
HIV and sexual health	<ul style="list-style-type: none"> • Continued work with teenage pregnancy coordinator to reduce U18 conception rates • Promotion of access to emergency health contraception through expansion of service • Encourage early diagnosis of STIs and HIV through training and promotion to primary care staff • Reduction of rate of late diagnosis of HIV • Expand SHIP training and evaluate impact of training • Implement condom scheme across the borough Expand Sexual Health work in schools 	<p>On-going</p> <p>On-going</p> <p>On-going</p> <p>On-going</p> <p>March 2014</p> <p>June 2013</p> <p>March 2014</p>
Winter flu	<p>Ensuring uptake rates of winter flu vaccine in Primary Care including:</p> <ul style="list-style-type: none"> • Residents aged 65+ • Pregnant women 	Aug 2013 to March 2014

Departmental objectives for 2013/14	Key Milestones	Target Date
	<ul style="list-style-type: none"> • Vulnerable residents 	
Infection control	Work with Primary Care, social care, PH England, health protection to reduce incidence of infectious diseases	On-going
Healthy Places		
Strategy development	Develop 7 year strategy, this should include health and well-being, physical activity, smoke-free areas, healthy high streets, open spaces and fear of crime.	October 2013
Reducing Smoking Prevalence	<ul style="list-style-type: none"> • Implementation of tobacco control strategy • Increase smoke-free areas in Enfield – including smoke-free children’s play areas (e.g. all parks) • Reduce availability of illicit and illegal tobacco • Reduce acceptability of smoking in front of children – e.g. in front of school gates, in hospital grounds etc • Introduce prevention programmes in schools • Work with Youth Offending Programme, 	<p>On-going April 2013 and on-going</p> <p>On-going On-going</p> <p>December 2013 On-going</p>

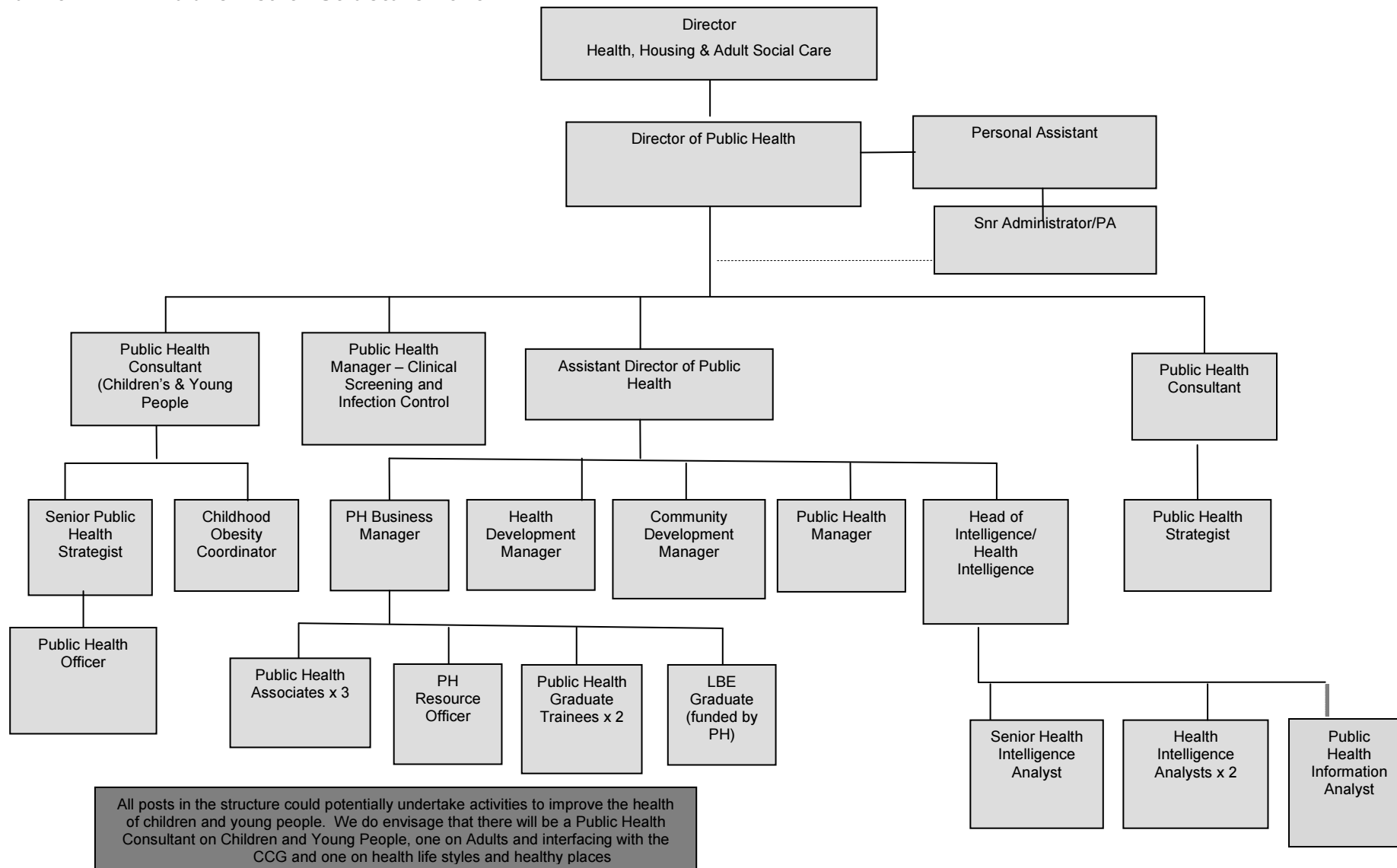
Departmental objectives for 2013/14	Key Milestones	Target Date
	Youth Engagement Panel to reduce smoking prevalence in young people	
Improving the wider determinants of health	<ul style="list-style-type: none"> • Develop evidence base of how physical activity in the borough can be increased • Develop evidence base of benefits of increasing physical activity • Promote concept of health parks and Green Flag scheme • Develop steering group • Develop action plan • Begin work to improve air quality • Input into transport plans, worklessness, households in temporary accommodation • Input into PH implications of CMB reports • Input into place-shaping agenda e.g. PH aspects of planning / building and input through HUDU model • Build on healthy schools, health promoting hospitals work 	<p>September 2013</p> <p>May 2013</p> <p>June 2013</p> <p>July 2013</p> <p>September 2013</p> <p>Sept 2013</p> <p>Sept 2013</p> <p>On-going</p> <p>On-going</p> <p>On-going</p>
Primary Care	<p>Work with Primary Care to:</p> <ul style="list-style-type: none"> • Increase the number of people referred to the Stop Smoking Service • Improve NRT prescribing – e.g. offered to 	<p>June 2013</p> <p>On-going</p>

Departmental objectives for 2013/14	Key Milestones	Target Date
	<p>all smokers but for no longer than 2 weeks at a time</p> <ul style="list-style-type: none"> • Improve prevalence and treatment of hypertension, hypercholesterolemia, diabetes, COPD. Production of registered / expected and work with Enfield practices / ECCG to close gaps • Promote early awareness of cancer and faster diagnosis and treatment 	<p>March 2014</p> <p>On-going</p>
Violence	<p>Work with stakeholders to reduce violence and fear of violence – gang violence, violence against women</p> <p>Develop evidence base</p> <p>Dissemination of evidence base through workshop with safer / stronger.</p>	<p>September 2013</p> <p>October 2013</p>
Establish alcohol alliance	<p>Production of alcohol strategy</p> <p>Production of alcohol action plan</p> <p>Alcohol campaign summer 2013</p>	<p>November 2013</p> <p>December 2013</p> <p>July 2013</p>
Emergency Preparedness	<p>Ensuring that robust health protection and emergency planning arrangements are in place.</p>	<p>On-going</p>

Appendix 2: Public Health Budget Summary 2013/14

(As Per Appendix C_LAC (DH) (2013) 1_ Ref: 18552) Categories for reporting local authority public health spend	£'000 2013/14 12,961	£'000 2014/15 14.257
Public health leadership Including Special Projects Information & Intelligence Team	1,615 218	To be determined following the Health & Wellbeing Strategy
<u>Prescribed functions:</u>		
1) Sexual health services - STI testing and treatment	2,656	
2) Sexual health services – Contraception	158	
3) NHS Health Check programme	454	
4) Local authority role in health protection	63	
5) Public health advice	189	
6) National Child Measurement Programme	80	
<u>Non-prescribed functions:</u>		
7) Sexual health services - Advice, prevention and promotion	1,109	
8) Obesity – adults	100	
9) Child Healthy Weight	75	
11) Physical activity - children	20	
12) Drug misuse - adults	3,291	
13) Alcohol misuse - adults	150	
14) Substance misuse (drugs and alcohol) - youth services	52	
15) Stop smoking services and interventions	528	
16) Wider tobacco control	30	
17) Children 5-19 public health programmes	1,041	
18) Additional Public Health Functions	854	
19) Obesity treatments	186	
Total Budget	12,867	
PH Contract Variation Contingency	94	
Total Budget Allocations	12,961	
	0	

Appendix 3: Public Health Structure 2013/14



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MUNICIPAL YEAR 2013/2014 REPORT NO. **12**

MEETING TITLE AND DATE:

Cabinet – 19th June 2013

JOINT REPORT OF:

Ray James, Director of Health, Housing and Adult Social Care and Neil Rousell, Director of Regeneration, Leisure and Culture

Agenda - Part: 1	Item: 7
Subject: Ladderswood – Appropriation for Planning Purposes	
Wards: Southgate Green	
Key Decision No: KD 3423	
Cabinet Members consulted: Cllr Oykenor and Cllr Goddard	

Contact officer and telephone number:

Sarah Carter x4260 Email: sarah.carter@enfield.gov.uk

1. EXECUTIVE SUMMARY

- 1.1 On 27th April 2011 Cabinet granted authority for the Council to enter into a Development Agreement with the selected developer.
- 1.2 The Development Agreement that the Council entered into on 22nd December 2011 includes a number of conditions that must be fulfilled by both the Council and the developer in order to allow the development of Ladderswood to proceed.
- 1.3 One of these conditions was for the Council to use its powers to appropriate the land for planning purposes.
- 1.4 This report seeks approval for the Council to use its powers to appropriate the land required for the Ladderswood development for planning purposes.

2. RECOMMENDATIONS

- 2.1 In accordance with section 122 of the Local Government Act 1972 appropriate the sites shown outlined in bold on the plan attached to this report as Appendix 1 from their present holding purposes to planning purposes and in particular the purposes set out in section 237 of the Town and Country Planning Act 1990.

3. BACKGROUND

- 3.1 The Ladderswood Way estate and the New Southgate Industrial estate were constructed in the 1960s through to the 1970s and comprise approximately 3.2 hectares of developed land. The Ladderswood Way estate contains 161 residential units housed in 6 blocks (Curtis House, Danford House, Betspath House, Mason House, Lorne House and Roberts House). 44 of the 161 properties were owned by leaseholders. The New Southgate Industrial estate contains 30 commercial units which house 19 commercial tenants. Since the construction of both the Ladderswood estate and the New Southgate Industrial estate there has been a gradual deterioration in the state of the residential and commercial buildings.
- 3.2 In July 2007 the Council commissioned Levitt Bernstein to assess the regeneration potential of the Ladderswood estate and the surrounding area; the commission also included three consultation activities. The report found that there was significant opportunity available to provide more and better homes for new and existing residents. The report also identified substantial opportunity to increase the positive effect of regeneration if the New Southgate Industrial estate be included in an overall regeneration scheme. More residents were in favour of redevelopment than refurbishment although in some cases this was by a close margin.
- 3.3 The Levitt Bernstein report (2007) was then followed up by an options appraisal carried out by Drivers Jonas LLP in partnership with the architects, Shepherd Epstein and Hunter. Again a resident and stakeholder consultation programme was delivered and the findings supported a report to Cabinet on the 25th November 2009 (*Ladderswood Way Estate, Place Shaping Report* (136)) recommending redevelopment of four of the blocks, refurbishment of two of the blocks and partial redevelopment of the New Southgate Industrial estate.
- 3.4 Subsequently, an extensive consultation programme has been undertaken with the residents of Lorne House and Roberts House; the two blocks originally identified for refurbishment. The consultation indicated that the majority of residents were in favour of the blocks being included in the redevelopment and therefore Cabinet authorised the inclusion of 1 to 15 Roberts House and 4 to 42 Lorne House.
- 3.5 The redevelopment proposals have been drawn up in partnership with a variety of stakeholders including Ladderswood residents, residents from the wider neighbourhood, commercial tenants, key local stakeholders and central, regional and local Government. The proposals will ensure a mix of affordable, social and private housing supported by new social infrastructure and commercial facilities.

- 3.6 On 27th April 2011 Cabinet granted authority for the Council to enter into a Development Agreement with the selected developer. (Key decision reference: 3220) This report recommended the appointment of a developer and that a Development Agreement was entered into with that developer to secure the delivery of the Ladderswood development
- 3.7 On 22nd December 2011 the Council completed the Development Agreement with the New Ladderswood LLP as the development partner. This agreement includes a number of conditions that both the Council and the developer must fulfil to help enable completion of the development. One of these conditions is for the Council to use its powers to appropriate the land for planning purposes.
- 3.8 The planning application for the development was submitted on 7th September 2012.
- 3.9 On 27th February 2013 the council granted planning consent, subject to GLA approval and completion of a Sec. 106 Agreement, for the development of Ladderswood. Once these final permissions have been obtained the council will then be able to appropriate the land for planning purposes.
- 3.10 It is recommended that the land required for the completion of the Ladderswood development should be appropriated for planning purposes pursuant to section 122 of the 1972 Act in order that section 237 of the 1990 Act shall apply to it.
- 3.11 Local authorities may appropriate land in their ownership for planning purposes. If land is appropriated for planning purposes then the power under section 237 of the 1990 Act to override easements and other rights, for example, rights of light and restrictive covenants can be used when developing that land. That power may be used either by the local authority or by a person deriving title to the land in question from the local authority, e.g. a private developer who has entered into an agreement to develop the land.
- 3.12 Any rights overridden by section 237 are automatically translated into a right to claim compensation for resulting loss. This means that the holders of the original rights no longer have the ability to seek an injunction against the development for infringement of their rights. The developer will not commence constructions works until this risk of an injunction has been resolved (by approving this report).

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 None; see reasons for recommendations below.

5. REASONS FOR RECOMMENDATIONS

- 5.1 The Development Agreement entered into by the Council includes a requirement, as a condition precedent, for the Council to use its powers to appropriate the land for planning purposes. If the Council does not appropriate for land for planning purposes the developer could terminate the Development Agreement.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

- 6.1.1 The costs associated with appropriating the land required for the Ladderswood development for planning purposes will be covered by the Development Partner. The developer will indemnify the Council from all costs incurred in appropriating the land for planning purposes

6.2 Legal Implications

- 6.2.1 Under section 122 of the Local Government Act 1972 the Council may appropriate land from one purpose to another if that land is no longer required for the purposes for which it is held. In this instance the land is currently held for housing purposes and commercial uses but it is now required for development for planning purposes as authorised by a planning consent.
- 6.2.2 Section 237 of the 1990 Act allows works to be carried out on land appropriated for planning purposes as long as those works are in accordance with planning permission, even though those works may interfere with an interest or right affecting the land or involve a breach of a restriction on the use of the land. Appropriation of land for planning purposes under the 1990 Act in order to facilitate a redevelopment scheme is a usual and advisable procedure so that those with interests protected by easements and other legal rights may be dealt with fairly but without compromising the deliverability of the scheme. .
- 6.2.3 Compensation is payable where loss is suffered as a result of interference with any such rights. It is noted that the Developer is to meet any such claims that may arise in this case.
- 6.2.4 The Council's Property Procedure Rules set out the process to be followed where an appropriation is proposed. A report needs to be made to the Directors of the services involved and they will need to approve the proposal in consultation, as necessary, with the relevant Portfolio holders. There are no specific financial requirements.

Property Implications

- 6.2.1 The Property Implications are as contained in the body of this report.
- 6.2.2 The Development Agreement requires the developer, the New Ladderswood LLP, to enter into an Indemnity Agreement to indemnify the Council for all costs that might be incurred as a result of any compensation claims that might arise as a result of the Council implementing the decision to appropriate the land for planning purposes.
- 6.2.3 Officers are aware of two potential claims that might arise as a result of the Council implementing the decision to appropriate the land for planning purposes. The potential claims arise as a result of proposed changes to the access route to an adjoining industrial estate not in Council ownership. Officers have commenced negotiations with these potential claimants to seek agreement to the proposed new access route.

7. KEY RISKS

If the recommendation is not adopted the developer may decide to terminate the Development Agreement.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

The Ladderswood Place Shaping Programme contributes to this aim by tackling inequality and access to social housing by providing new homes, a mix of tenure and employment opportunities in the New Southgate Masterplan area.

8.2 Growth and Sustainability

The Ladderswood Estate Renewal scheme contributes to this priority by building strong and sustainable futures for our residents. The scheme attracts investment from the private sector, empowers the voluntary and community sector and promotes business growth by re-providing B1 commercial space. It is the flagship project in the New Southgate Masterplan and is the first step towards delivering the planned regeneration of the New Southgate Priority Area, and housing growth, as set out in the Masterplan and the Core Strategy.

8.3 Strong Communities

The Ladderswood Resident Panel plays a central role in driving forward change and regeneration in the local area to create a stronger community in the New Southgate Masterplan area.

9. EQUALITIES IMPACT IMPLICATIONS

9.1 Not applicable.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

10.1 Not applicable.

11. HEALTH AND SAFETY IMPLICATIONS

11.1 Not applicable.

12. HR IMPLICATIONS

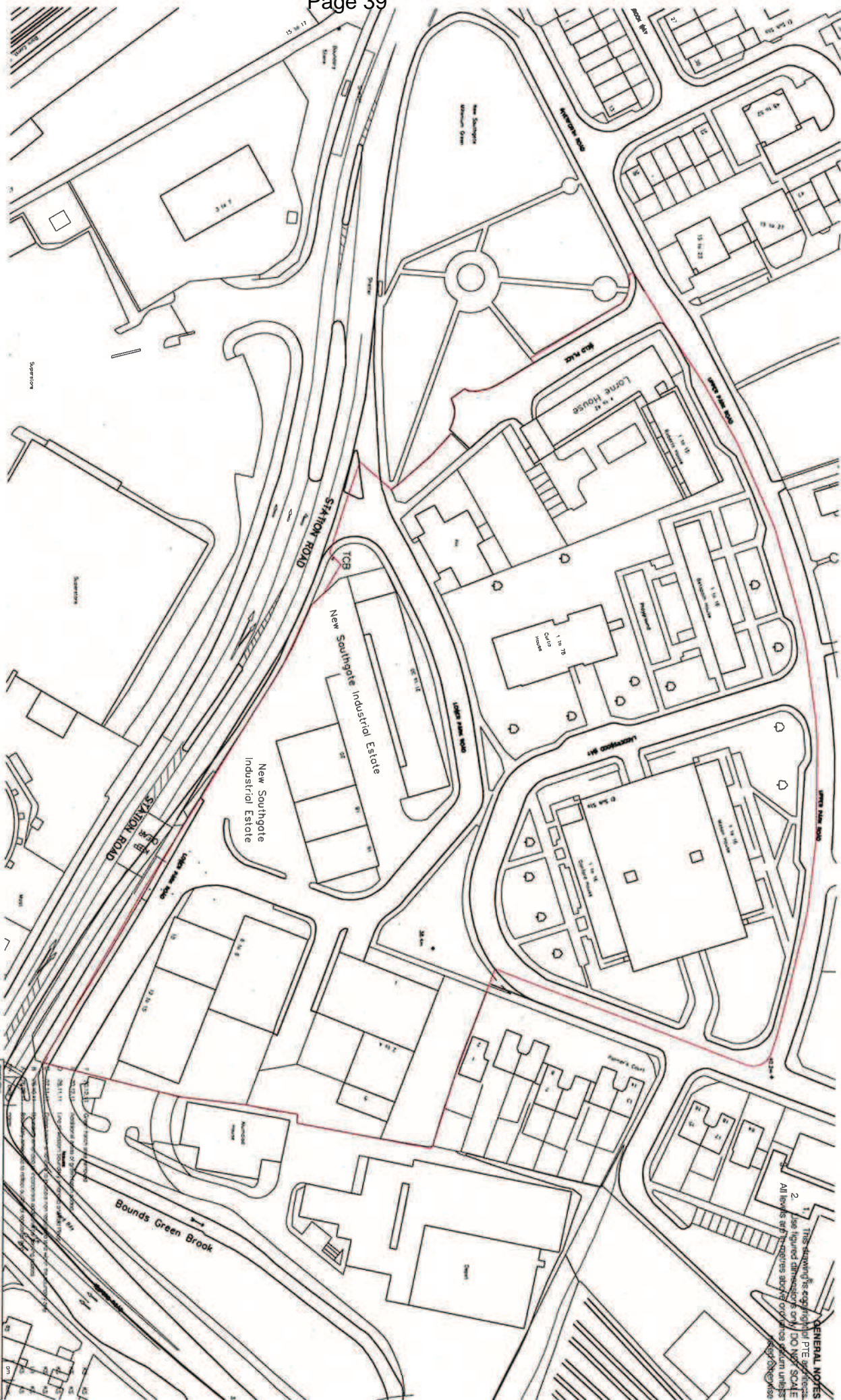
12.1 Not applicable.

13. PUBLIC HEALTH IMPLICATIONS

13.1 Not applicable.

Background Papers

None.



GENERAL NOTES
 1. This drawing is a copy of the PTE submitted for planning purposes.
 2. Use figured dimensions only. DO NOT SCALE.
 All levels are in metres above or below datum unless stated otherwise.

FOR COMMENT

Developer: Writ 30 Cornhill Street London N1 3AF T: 020 7326 7777 F: 020 7326 0710		URL: www.flat.co.uk www.flat.co.uk	
PTE ROLLAND HOMAS SIMMONS			
Project: NEW LUXURY WOOD DEVELOPMENT NON-REGISTERED LAND TO BE RECORDED	Date: 10/3/24	Scale: 1:1000 @ A3	Rev: F

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MUNICIPAL YEAR 2013/2014 REPORT NO. 13

MEETING TITLE AND DATE:Cabinet – 19th June (KD 3719)**REPORT OF:**

Directors of Schools and Children's Services, and Finance, Resources and Customer Services

Agenda – Part: 1**Item: 8**Subject: SCHOOL EXPANSION PROGRAMME
PHASE 2 2013/14 – 2017/18

Wards: All

Cabinet Members consulted:

Cllr Ayfer Orhan and Cllr Andrew Stafford

Contact Officer:

Michael Toyer, telephone: (020) 8379 5485

e-mail: michael.toyer@enfield.gov.uk

1. EXECUTIVE SUMMARY

- 1.1 This report updates the strategy for the provision of pupil places, last updated in June 2012 to establish phase one of the primary expansion programme. In response to the recent annual review of statistics about the demand for pupils, a comprehensive solution for delivering the extra places required up to 2017/18 is proposed. The demand for Primary school reception places is projected to be 15 forms of entry over the period with six required for September 2014 and a further nine for September 2017. This has been confirmed by an independent expert. Just under half of this demand is expected to be met by provision from Free/Academy Schools but the Council will need to plan to expand Local Authority maintained schools to ensure it continues to meet the statutory responsibility to provide sufficient school places in the borough.
- 1.2 Secondary school provision up to 2016/17 meets projected demand but demand and provision for 2017/18 will need to be kept under review to ensure that there is capacity in place. Recent projections show that there is expected to be demand for an extra eight forms of Secondary school entry above current and planned provision in September 2017. Population projections and the supply of places will continue to be reviewed annually and the programme updated accordingly.
- 1.3 Cabinet approval is sought to establish phase two of the school expansion programme and a provisional budget to run from 2013/14 to 2017/18. This is required as known Free / Academy Primary school provision does not meet all demand. The Council programme will ensure the extra building capacity required is delivered so that the statutory duty to provide sufficient pupil places can still be met.
- 1.4 Delegated authority is sought for a series of decisions to:
- Establish the detailed programme and projects, including project level budgets within the programme; and
 - Agree procurement approaches, land transactions, place orders, submit planning applications and enter into contracts with required contractors.

2. RECOMMENDATIONS

- 2.1 It is recommended that Cabinet Members approve:
- 2.1.1 The updated strategy to provide the additional school places required between 2013/2014 and 2017/18;
 - 2.1.2 The establishment of the school expansion programme to run from 2013/14 to 2017/18;
 - 2.1.3 The recommendation to Full Council of a provisional budget of up to **£44.318 million** to deliver 1,680 extra Council funded Primary school reception places, including the cost of rebuilding and re-configuring existing schools between 2013/14 and 2017/18, subject to availability of funding, agreement of detailed scheme costs, and clear demonstration of value for money.
 - 2.1.4 That the projects and budgets for the new build of Garfield Primary School and the main scheme at Grange Park Primary school move into phase two of the school expansion programme with their budgets added to the programme budget referred to in paragraph 2.1.3.
 - 2.1.5 Delegated authority to the Cabinet Members for Children and Young People and for Finance and Property in consultation with the Directors of Schools and Children's Services and Finance, Resources and Customer Services to take decisions on:
 - The individual schools and sites that can be expanded, and decisions on statutory expansions, to meet the need for extra pupil places up to 2017/18;
 - Entering in to contractual arrangements and placing orders for each expansion project; and
 - Conducting any necessary land transactions as individual schemes are developed.
 - 2.1.6 Delegated authority to the Directors of Schools and Children's Services and Finance, Resources and Customer Services to take decisions on the:
 - Detail of programme and project management arrangements, including any subsequent changes to arrangements that are required;
 - Submission of planning applications; and
 - The appropriate procurement routes for individual schemes.
 - 2.1.7 To forward this report on to Full Council for approval and adoption in the Council's capital programme.

3. BACKGROUND

The Primary Expansion Programme

- 3.1 The Primary Expansion Programme (PEP) phase one will provide an additional 1,890 permanent school places across all year groups beginning in 2013/14 across eight schools and also includes increased capacity to support previous school expansions. An operating budget of £24.993 million was agreed in December 2012. A final budget will be agreed in the summer as part of the Key Decision on signing contracts (Memorandum of Agreement).
- 3.2 As each of the PEP schemes has developed, it has become necessary to adapt the programme in light of school consultation, site constraints and planning issues. The major changes have been:
- The removal of three schools from the current phase of the programme where it was clear that extra provision of Primary places for September 2013 was not feasible, the schools were:
 - Oakthorpe, site constraints and the views of the Governing Body;
 - Broomfield, the school entered an Ofsted category; and
 - Walker, the Governing Body did not support the proposed scheme to enable expansion.
 - An expansion of scope and specification at schools to deliver the best educational conditions possible and refurbish existing accommodation; and
 - Changes to phasing of the buildings, handover to schools and the opening of the new permanent buildings.
- 3.3 A summary of the deliverables for the PEP programme schools is set out below:
- 3.3.1 Chesterfield School
Replace inadequate accommodation to support improved educational outcomes and to allow bulge classes to complete their cycle at this 4FE school;
- 3.3.2 Prince of Wales Primary School
Complete the accommodation requirements of the school's permanent expansion from 2 FE to 3 FE;
- 3.3.3 Worcesters Primary School
Complete the accommodation requirements of the school's permanent expansion from 2 FE to 3 FE;
- 3.3.4 Highfield Primary School
Provide the additional accommodation to permanently expand the school from 2FE to 3FE;
- 3.3.5 George Spicer Primary School
Accommodate a permanent additional 2FE for the school with Reception and Key Stage One classes in a new building on the Kimberly Gardens Site;
- 3.3.6 Edmonton County, Bury Campus, all age school

Provide 2 FE of primary school accommodation at Bury Campus to make Edmonton County School an all age school. Project complicated by reconfiguring Secondary accommodation and will deliver primary school places from January 2014;

3.3.7 Grange Park Primary School

Provide the accommodation required by the School to permanently expand from 3 to 4FE. Reception classroom to be delivered for September 2013 with main scheme to be delivered for September 2014. The main scheme project will now sit in phase 2 of the School Expansion Programme;

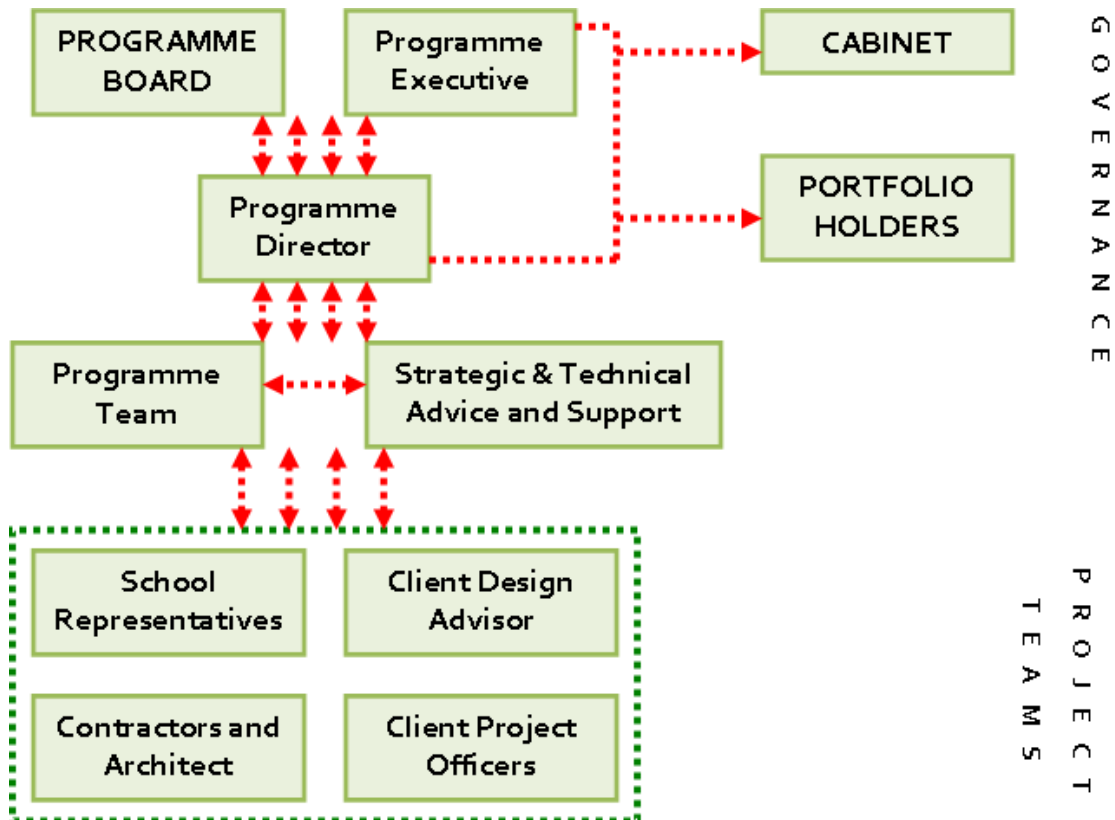
3.3.8 Garfield Primary School

Original scheme reviewed and the school will now be completely rebuilt to allow permanent expansion from 2FE to 3FE with a target date for completion of September 2014. Temporary accommodation for extra pupils will be in place for September 2013 and the project will now sit in phase two of the School Expansion Programme.

Programme and Project Structure for the PEP

3.4 The PEP has a complex programme structure due to the involvement of external parties in establishing the programme. The programme structure has changed over time to reflect changing roles of organisations involved and the current scheme is set out below. The general approach is that it was very much programme driven and top down in nature for the initial phase with a transition to project based in the run up to and beyond contract signature (Memorandum of Agreement).

PEP Programme Structure



Procurement for the PEP

- 3.5 The current programme is using the Scape Framework to secure the services of construction contractors. Scape undertook a procurement process to set up a framework for works that comply with the Public Contract Regulations 2006 in a two stage selection process under OJEU (Restricted procedure).
- 3.6 Corporate Procurement conducted due diligence of the Scape frameworks and have confirmed that it is set up in line with EU requirements. The most economically advantageous tenders were provided by Kier and Willmott Dixon.
- 3.7 The Scape framework is a perfectly acceptable option for procuring construction contractors and it has a value for money component built in. It is a very good choice when there is a programme imperative as it provides immediate access to contractors, certainty on contractor overheads and profit fees and a clear process roadmap for key milestones.
- 3.8 The Scape Framework prescribes use of NEC3 contracts, which is a change as JCT has historically been used for Council School construction contracts.

4. Proposal for a School Expansion Programme to deliver extra places between September 2014 and September 2017

The need for Primary School pupil places

- 4.1 Given the pressure on places in recent years an independent review was conducted in March to May 2013 by Openbox Consulting in, a company that has supported a number of local authorities with pupil place modelling. Openbox reviewed Council and Government data separately to the annual release of population projections from the Greater London Authority, that is used in pupil place projections, and the planning areas used by the Council. The main points from this review are as follows:
 - That the number of primary pupil place planning areas should be reduced from twelve to six;
 - That the Council should provide as extra 3% to 4% of places above projected demand to allow for fluctuations in population projections and to provide parents with a degree of choice;
 - Extra Primary reception places (four forms of entry) are needed in the North East Enfield area from 2014. Two further reception forms of entry are required from 2017 in this area;
 - Extra Primary reception places (two forms of entry) are needed in the South West of the borough from September 2014. Two further reception forms of entry are required from 2017 in this area;
 - For the North, West Central, South East and Hadley Wood areas existing capacity currently meets projected demand up to September 2016; and

- If the demand for extra places in September 2014 can be provided the population stabilises for two years but demand increases again for September 2017 which results in a need for extra Primary reception places in five of the six new primary pupil place planning areas.

4.2 The independent statistics supplied by Openbox Consulting have been compared with the most recent GLA population projections and they are broadly in line¹. There is little difference in the projected demand up to 2017/18. Separate reports will address potential changes to the pupil place planning areas and confirm which statistics should be used for planning the provision of places and which for the School Capacity Collection submissions to the Education Funding Agency. Population projections will continue to be reviewed annually to inform Council decisions on the provision of school places.

¹ Population projections currently available do not include the population increase from the planned housing developments in the Meridian Water regeneration scheme.

- 4.3 The table below shows in detail the need for Primary School places for September 2014 and September 2017. It should be noted that in all Primary school expansions the reception class is required initially, followed by extra classes for school years one to six to accommodate the increased number of pupils as they move up each year. Following a school expansion decision it takes seven years for the school to reach full capacity.

Primary School Need for Classes and Places in 2014/15 and 2017/18

Enfield Primary Areas	Extra capacity required for September 2014-20				Extra capacity required for September 2017-23			
	Reception classes in 2014	Total classes by 2020	Reception pupils in 2014	Total pupils by 2020	Reception classes in 2017	Total classes by 2023	Reception pupils in 2017	Total pupils by 2023
North East	Additional 4	28	120	840	Additional 2	14	60	420
North	0				Additional 1	7	30	210
West Central	0				Additional 1	7	30	210
South East	0				Additional 3	21	90	630
South West	Additional 2	14	60	420	Additional 2	14	60	420
Hadley Wood	0				Additional 0			
TOTALS	Additional 6	42	180	1,260	Additional 9	63	270	1,890

- 4.4 An initial list of Primary schools that have the potential to expand has been produced. Further feasibility work and consultation with the schools is required. The spread of those schools across the six pupil place planning areas is summarised in the table below.

Schools and sites with the potential for expansion between 2013 and 2017

4.5 The table below represents the list of options for providing extra school capacity that could help meet demand. For some planning areas there are more options for the provision of extra places than are required to meet demand. All options are subject to feasibility and consultation. As individual schemes progress through feasibility and consultation, final decisions will be made and the list of options will be updated to become confirmed schemes.

Primary Area	Schools/sites	Comments (need)	Comments (delivery)
North East Enfield	ARK John Keats Academy – ARK 1 (+1FE)	Required to meet projected demand for 2014	The school is considering whether to increase the planned Primary school intake by one form of entry.
	A primary school expansion (+1FE)	Required to meet projected demand for 2014	Subject to consultation, feasibility and funding.
	An all-age free school (+2FE)	Required to meet demand for 2014	Subject to consultation, feasibility and funding – would not be Council funded
	A potential expansion to create an all-age school (+2FE)	Required to meet demand for 2017	Subject to need, consultation, feasibility and funding
North Enfield	A primary school expansion (+1FE)	Option to meet demand for 2017	Subject to consultation, feasibility and funding. This option would require a land acquisition.
	St Johns (+0.5FE)	Option to meet demand for 2017	Classes are currently small and there is an opportunity to provide extra buildings to allow classes to become full-size
	A potential expansion to create an all-age school (+2FE)	Option to meet demand for 2017	Subject to need, consultation, feasibility and funding
West Central Enfield	A primary school expansion (+1FE)	Option to meet demand for 2017.	Subject to consultation, feasibility and funding
	Edmonton County (+2 FE) – transferred from stage one	Planned expansion helps meet current and future demand	Plans and contractors in place and will open in January 2014, funded by current PEP.

Primary Area	Schools/sites	Comments (need)	Comments (delivery)
South East Enfield	Bowes Annex (+1FE)	Option to meet projected demand for 2017	Some capacity in place, an opportunity to permanently expand by building four extra classrooms, if required.
	A new free school (+2FE)	Required to meet projected demand for 2017	Subject to consultation, feasibility and funding – would not be Council funded.
	Oasis 2 – Hadley (+1FE)	Required to meet projected demand for 2017	The school is considering whether to increase the Primary school intake by one form of entry.
South West Enfield	A potential expansion to create an all-age school (+2FE)	Option to meet demand for 2017	A longer term option and subject to consultation, feasibility and funding.
	A potential school expansion (+2 FE)	Required to meet demand for 2014	Option still in the initial stages of feasibility regarding the potential permanent site.
	A primary school expansion (+1FE)	Option to meet demand for 2017	A medium term option currently being negotiated with the Governing Body which has been carried forward from phase one and will be subject to further consultation, feasibility and funding.
Hadley Wood	No extra reception capacity needed		

4.6 The Department for Education has approved the Meridian Water Academy, which is in the south east area of the borough. The school is not included above as it will provide capacity to meet the demand for places resulting from the new housing that forms part of the Meridian Water regeneration scheme. That population increase is not yet included in the population projections used by the Council.

Secondary School Need for Classes and Places in 2014/15, 2015/16 and 2017/18

- 4.7 The report by Openbox Consulting also covered the demand for Secondary school places, the main points from the analysis of their projections were as follows:
- There is spare capacity in terms of Year 7 Secondary School places in the North of the Borough up to and beyond 2017/18 but these schools have a borough-wide catchment due to their central location;
 - In the East of the Borough an extra six Year 7 Secondary School classes are required in September 2014 then another seven for September 2015.
 - In September 2017 a further five Year 7 Secondary School classes are required in the East of the Borough with a further three Year 7 classes needed in the West.
- 4.8 The tables below shows the need for Secondary School places across the borough. There are fewer place planning areas as pupils of Secondary School age are more able to travel longer distances.

Extra capacity required for September 2014				
Enfield Secondary Areas	Year 7 classes in 2014	Total classes by 2018	Year 7 pupils in 2014	Total pupils by 2018
East	Additional 6	30	180	900
North	0			
West	0			
TOTALS	Additional 6	30	180	900

Extra capacity required for September 2015				
Enfield Secondary Areas	Year 7 classes in 2015	Total classes by 2019	Year 7 pupils in 2015	Total pupils by 2019
East	Additional 7	35	210	1,050
North	0			
West	0			
TOTALS	Additional 7	35	210	1,050

Enfield Secondary Areas	Extra capacity required for September 2017			
	Year 7 classes in 2017	Total classes by 2021	Year 7 pupils in 2017	Total pupils by 2021
East	5	25	150	750
North	0			
West	3	15	90	450
TOTALS	Additional 8	40	240	1,200

Schools and sites that will meet demand between 2014 and 2017

- 4.9 Up to September 2015 only the East of the borough needs to address an increase in demand. A combination of new provision from Heron Hall Academy (initially +3FE from September 2013 for three years rising to 6FE over time) and ARK John Keats (+6 FE from September 2014) plus existing capacity in the North area means that demand for Secondary School places can be met up to September 2016.
- 4.10 For 2017/18 a further eight forms of Secondary School entry will need to be provided. Current capacity and the progress of confirmed Free / Academy Schools will continue to be monitored. At this point in time ARK North Enfield Academy has been confirmed by the Department for Education as a new school in the borough for September 2014 but the provider will need to secure a site. It is expected that the school is likely to aim to provide an extra six forms of entry.
- 4.11 The independent statistics supplied by Openbox Consulting have been compared with the most recent GLA population projections and they are broadly in line. There is little difference in the projected demand up to 2017/18. Separate reports will address potential changes to the pupil place planning areas and confirm which statistics should be used for planning the provision of places and which for the School Capacity Collection submissions to the Education Funding Agency.

Proposal for the provision of extra school places to meet projected demand

- 4.12 Across the borough, the demand and supply of Primary school places can be summarised as follows:

Primary Provision	2014		2017		TOTAL	
	Extra forms of entry	Extra places	Extra forms of entry	Extra places	Extra forms of entry	Extra places
Projected Demand	6	1,260	9	1,890	15	3,150
Free/Academy school supply	3	630	4	840	7	1,470
Requirement for Council funded	3	630	5	1,050	8	1,680

supply						
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- 4.13 It is proposed that for the provision of extra Primary reception places the Local Authority puts in place a programme to:
- Investigate and deliver options to deliver an extra two forms of entry by September 2014 in the South West area of the Borough;
 - Investigate and deliver options to deliver an extra one form of entry by September 2014 in the North East area of the Borough;
 - Deliver extra building capacity to provide an extra five forms of entry at Primary schools by September 2017 including the cost of rebuilding and re-configuring existing schools through local authority funding; and
 - Monitor the progress of Free/Academy Schools that are seeking to provide places in the Borough.
- 4.14 It is proposed that for the provision of extra Secondary Year 7 places the Local Authority:
- Continues to monitor the progress of Free/ Academy Schools that are seeking to provide places in the Borough.
 - Reviews, in May 2014, the Secondary school pupil place projections alongside Free / Academy school applications then updates the strategy for providing places accordingly.

Special school places

- 4.15 The council recognises that the increase in pupil numbers across the borough will also impact on special school provision. Officers are currently carrying out an analysis of future demand for places and predicted areas of need. Where extra places are required then proposals will be brought forward accordingly.

Pupil Referral Unit places

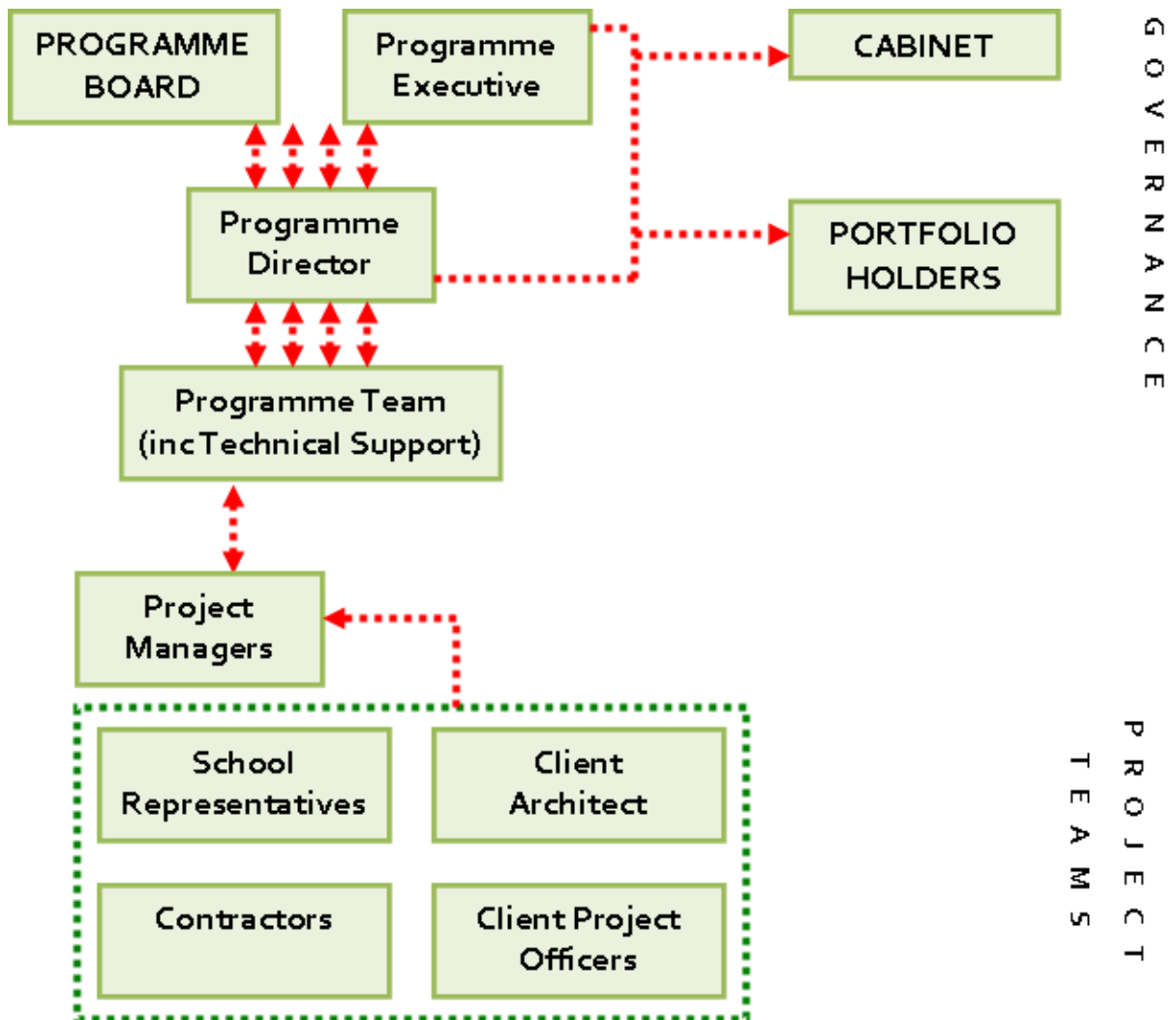
- 4.16 Recent legislation (April 2013) requires that all Pupil Referral Units are managed and funded in the same way as maintained schools. As part of the implementation of this change in legislation the Council is considering whether there is a need to increase places at the Enfield Secondary Tuition Centre.

Programme and project management

- 4.17 It is proposed that the next phase of the School Expansion Programme broadly uses the existing PEP structure, and is driven from the outset by a robust project approach and Project Managers that report into a modified Programme Management structure. This is essential to ensure each scheme's particular features, opportunities and constraints, as well as local views and needs, are addressed from the outset.
- 4.18 The changes result in changes to some of the key roles within the programme structure although reporting lines and Governance arrangements remain the same.
- 4.19 The key changes proposed are as follows:
- Use a Project Manager for each scheme using standard PRINCE2 methodology to manage and co-ordinate all work packages and report regularly to a more strategic programme team.

- Use a Client Architect leading a design team, instead of a Client Design Advisor. This role is critical to controlling time, cost and quality parameters and would be undertaken or directed by Council officers to ensure consistency of approach work with the Schools to develop designs and requirements for the contractors to respond to.
- Establish a Programme Team that includes technical advisors rather than using internal commissioning arrangements to incorporate a policy and challenge function.
- Formalise the Programme Executive to report to the Director of Schools and Children’s Services and includes the Assistant Directors of Regeneration, Education, Finance and Property.
- Expand the feasibility reports to include a consideration of pupil movements in the planning area and the potential impact of the proposed expansion on the wider planning area.
- Introduce a clearer routemap for individual projects within the programme with a project review, or gateway report, at key stages.

Proposed School Expansion Programme Structure



Procurement

4.20 It is proposed that the Programme Team and Executive will consider appropriate options for procurement on a project by project basis. The options will generally be:

- Engaging construction contractors and/or technical advisors through established EU compliant frameworks, either directly ie via Scape or via running mini-competition exercises i.e. Government Procurement Services (GPS) in compliance with the framework terms; or
- Conducting a tender exercise in accordance with the Councils Constitution including EU compliant tenders where applicable.

4.21 The procurement route for existing expansions schemes to be shifted under the new programme are as follows:

- Grange Park – continue with the Scape arrangements using Kier Construction;
- Garfield – investigate the most appropriate procurement options for the scheme outlined in the 24th April Cabinet report.

Proposed Delegated Authority arrangements for the programme

4.22 Subject to Cabinet approval, to facilitate the establishment of the programme a series of delegated authorities are proposed.

4.23 It is proposed that Cabinet delegates authority to:

(a) the Cabinet members for Children & Young People and Finance & Property, in consultation with the Directors of Schools & Children's Services and Finance, Resources & Customer Services, to take decisions on:

- placing of orders with contractors;
- award of contracts;
- appropriate land transactions; and
- establishing project level budgets

(b) the Directors of Schools & Children's Services and Finance, Resources & Customer Services to take decisions on the:

- detailed programme management arrangements;
- submission of planning applications;
- the use and procurement of technical advisors (ie. quantity surveyors, architects, etc); and
- procurement route for the works required for each scheme.

4.24 It is proposed that Cabinet approves that the Grange Park main scheme and Garfield new scheme are included within this next phase of the school expansion programme with the established scheme budgets added to the new programme budget and each scheme subject to the new programme management arrangements.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Enfield Council has a statutory responsibility to provide the necessary school places. The Primary Expansion Programme creates a mechanism to assist with the delivery of extra capacity required. Not providing places cannot be considered an option;
- 5.2 The following proposals have been considered but rejected:
- Increasing class sizes to over 30 pupils. Current legislation stipulates that Key Stage One classes cannot exceed 30 pupils with only one qualified teacher. This does not apply to Key Stage two. However, school accommodation does not normally allow for more than 30 pupils in one class base.
 - The use of community halls as emergency class bases. This option has been explored with a number of head teachers in relation to the development of the Partner School initiative. However, the revised strategy seeks to deliver a programme of permanent expansions.

6. REASONS FOR RECOMMENDATIONS

- 6.1 The Council has an overriding statutory duty to provide sufficient pupil places to meet anticipated demand. This report sets out the proposed strategy and delivery arrangements to oversee delivery arrangements for schools with funding secured for expansion, to further develop options for expansion by conducting feasibility studies and consultation with the schools identified and to secure funding through opportunities that become available.
- 6.2 This strategy and delivery arrangements will deliver the additional reception places required in the areas of highest demand up to 2017/18. The expanded capacity aims to provide a higher level of flexibility built in to counter sudden increases in demand.

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

7.1 Financial Implications

- 7.1.1 The proposed programme budget for Cabinet approval is set out below. This budget total does not include Garfield and Grange Park as both schools are already included in the Capital Programme. However, it is proposed that once the new phase of the programme is established that both schemes are included.
- 7.1.2 To generate the budget below, outturn figures from recent modular and traditional built expansion and separate modular build schemes have been used to produce estimated costs for the purpose of setting a high level programme budget.

School expansion programme budget for phase two

Council funded pupil places required	Budget required for 2013/14 - 2017/18 (4.5 years)
630 new from 2014	£11,139,000
1,050 from 2017	£19,704,000
Allowance for re-configuring/rebuilding	£9,771,000
Land acquisitions	2,000,000
Programme management (at 4%)	£1,704,000
TOTAL	£44,318,000

- 7.1.3 The phasing of this budget across financial years is proposed as per the table below, which will need to be reviewed annually to allow for updated information that will come from feasibility studies, funding rounds and consultation.

2013/14	2014/15	2015/16	2016/17	2017/18
£4,765,621	£20,795,633	£3,296,469	£6,252,035	£9,207,602

- 7.1.4 As each project is developed through the stages of feasibility, planning and delivery relevant value for money tests will be applied. As design and procurement progresses individual project budgets and funding will be established and subject to further agreement. At that stage, relevant comparisons with Department for Education, Education Funding Agency and Cabinet Office Government Construction Cost bench marks will be made as these rely on metre squared rates being available.
- 7.1.5 It is proposed that the current budgets for the Grange Park main expansion scheme and Garfield new expansion scheme, both of which are already included in the Council's Capital Programme, are transferred to this programme budget for operational reasons.
- 7.1.6 It is proposed that Cabinet delegates authority to the Cabinet Members for Children and Young People and for Finance and Property in consultation with the Directors of Schools and Children's Services and Finance, Resources and Customer Services to agree project level budgets within the overall programme budget and any subsequent project budget variance within the programme budget.
- 7.1.7 The availability of funding for the programme will depend upon future allocations of government grants such as Basic Need Grant and the outcome of the recent bid for Targeted Basic Need Grant, which is likely to be announced later this month. This bid was for up to £37 million, and, if this is successful, £24 million could be used to fund the expenditure in 2014/15 and 2015/16. The remaining £13 million is allocated to the provision of extra places through Free / Academy school schemes. Subsequent bidding rounds are uncertain but if conducted will be used to fund expenditure in 2016/17 and 2017/18.
- 7.1.8 If grant funding, as described in paragraph 7.1.7 is not forthcoming, decisions on individual schemes will need to be taken in the context of affordability,

taking account of the significant impact that prudential borrowing would have on revenue budgets. For every £1 million of borrowing, an additional pressure of £75k will need to be added to the annual revenue budget. Where there are other relevant opportunities in the future to bid for capital funding then these will be taken to contribute to the programme budget and minimise the Council's capital allocations and/or prudential borrowing.

7.2 Legal Implications

- 7.2.1 Section 14 of the Education Act 1996 requires that an authority ensures that sufficient school places are available within its area for children of compulsory school age. Case law upon this statutory duty confirms that compliance with the duty requires an education authority to actively plan to remedy any shortfall. Section 111 of the Local Government Act 1972, includes the power to do anything ancillary to, incidental to or conducive to the discharge of any of its statutory functions. The recommendations within this report are in accordance with these powers.
- 7.2.2 Each school expansion will be subject to the statutory consultation process prescribed by Section 19 of the Education and Inspections Act 2006, The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 and The School Organisation and Governance (Amendment)(England) Regulations 2009. There is also statutory and non statutory guidance (Expanding a Maintained School Guidance for Local Authorities and Governing Bodies) issued by The Department for Education. The decision on each statutory expansion will be made by the Cabinet Member for Children and Young People.
- 7.2.3 Where Planning Permission is required in respect of any school expansion that proceeds beyond feasibility considerations and initial consultation with schools such will be accordance with the Town and Country Planning Act 1990 (as amended). This will require statutory and public consultation. Pursuant to the Council's constitution such will be required to be considered at planning committee. Works should not commence until such time as approval is given and any pre-commencement conditions (if required) by the planning permissions are discharged.
- 7.2.4 In accordance with the Councils Constitution, in particular Contract Procedure Rules, the Council is able to utilise a range of EU compliant frameworks to engage the services of construction contractors or technical support staff such as architects or quantity surveyors. Any use of a framework must be in accordance with the framework terms.
- 7.2.5 All legal agreements will need to be in a form approved by the Assistant Director of Legal Services.
- 7.2.6 Any acquisition or disposal of land will need to be in accordance with the Council's Property Procedure Rules.

7.3 Property Implications

- 7.3.1 The Strategy set out in this report will provide additional primary places in local areas of need.

- 7.3.2 Where an acquisition may present itself, in order assist in the School Expansion Programme, these opportunities will be need to be assessed in more detail with feasibility and due diligence studies.
- 7.3.3 The budget put aside in table 7.1.1 suggests possible land values only. Stamp Duty Land Tax (SDLT), transactional costs (legal, surveyors and disbursements) and potential VAT are all excluded from the figures presented within this report.
- 7.3.4 The site values will depend upon the prevailing market conditions at the time, and external valuations may be required to support the acquisition of land.
- 7.3.5 The land acquisition strategy will be challenging. Several internal and external approvals will be required and the Council will need to obtain appropriate consents in place.
- 7.3.6 Relevant stakeholder consultation will be required from the outset to support either acquisition or disposal of land and gaining planning permissions. Consultees may include English Heritage, the Greater London Authority (GLA), Sports England and the appropriate Secretary of State.
- 7.3.7 The use of modular construction will assist with speeding up the construction process, but requires significant investment upfront in the design process. Additionally it has the potential to lower costs as compared with the traditional build routes. The modular construction also significantly improves a buildings environmental performance and overall sustainability.
- 7.3.8 To meet statutory requirements it is vital to ensure that the Council's financial accounts do not include buildings (or parts of buildings) that have been demolished. To ensure we have high quality records and meet our statutory obligations Education Asset Managers will complete a demolition notification form and return to Property Services.
- 7.3.9 An inventory list of any material procured and produced will need to be kept. In the event of failure, appropriate arrangements will need to be made for these supplies to be retained and secured for the Council until a decision is made on how best to dispose of them.
- 7.3.10 Property Services will need to be aware and sent the new data being generated for the expansion of these schools. These include floor plans with room data for the purposes of the Asset Management System, Atrium.
- 7.3.11 Property Services is to be involved from the outset with aspects of the expansion programme regarding project management, acquisition, disposal and other land development issues.
- 7.3.12 Once planning permission is gained Building Regulations will need to be adhered to as part of the enabling and construction works.

8. KEY RISKS

Additional capacity and contingency

- 8.1 The revised Provision of Primary Places Strategy has been revised by this report to set out the arrangements to commence delivery of a further 1,680 primary school places in the 2013/14 to 2017/18 period. This is in response to the recent review of pupil number projections. The next set of pupil number projections will be available in Spring 2014 and will be reviewed to inform the annual update to the strategy for providing school places. Our aim is to improve parental choice, and minimises the risk of providing insufficient pupil places.
- 8.2 There is a risk that if popular and successful Enfield schools near the borders of neighbouring boroughs are expanded then this could encourage an influx of pupils from those boroughs if they have not been successful in expanding their own provision.
- 8.3 Actual pupil numbers will be carefully monitored against projections, to ensure that the Council strives to provide places in the actual areas of demand (i.e. local places for local children). Officers will also continue to engage in regional and bilateral discussions about the provision of places to assess provision in other Boroughs.

Opposition to permanent expansion

- 8.4 A number of factors are likely to cause concern to some stakeholders, experience to date suggests that car parking and increased traffic flows will result in most opposition. The programme and project team members will work closely with schools and Governing Bodies to ensure that designs are of high quality and that issues of concern are addressed in the design proposals. The informal and statutory rounds of consultation will be managed in a way that makes them accessible to stakeholders, including residents, to maximise opportunities for input.

Basic Need Funding

- 8.5 The annual submission to the Department for Education (DfE) is based on identifying existing capacity in the system. Thus, close monitoring of pupil numbers and a review of projections will ensure that the Council is best placed to maximise any Basic Need Funding for the provision of school places.

Delivery Timescales

- 8.6 Each school year the Council will have to fulfil its statutory duty to provide sufficient school places. Programme and project milestones will be clearly identified and progress monitored closely by the Programme Executive and Board which is made up of stakeholders, Cabinet Members, Headteachers, Governors and Council officers at the most senior level.

Planning Consent

- 8.7 Each school expansion will require planning consent. During the initial design and pre-planning processes, architects will carefully follow pre-application advice that has been provided, so that designs presented to the Planning Committee will be of a high quality and best placed for approval. However, there is clearly a risk at this stage. Some flexibility regarding pupil numbers will

be provided within the programme to ensure that the Council meets its statutory duty to provide sufficient school places.

Costs

- 8.8 The estimated cost of expansion as outlined in the body of the report could well place additional strain on the Council's finances. If Government grant funding is not forthcoming then prudential borrowing might have to be a route to funding school expansion but this would have a significant impact on revenue budgets. For every £1 million of borrowing, an additional pressure of £75k will need to be added to the annual revenue budget.
- 8.9 The programme cost will be reviewed as part of an annual programme review in April that will consider the updated statistics on pupil places; levels of school provision, particularly planned Academy or Free School provision; and the progress of individual projects. Costs for each established project will be managed through the project and programme management arrangements and be subject to the Council's usual due diligence and value for money tests.

9. IMPACT ON COUNCIL PRIORITIES

Fairness for All

- 9.1 This proposal will result in pupil places being created across the Borough in order to meet demand in the relevant geographical areas which will also create employment opportunities for teaching and support staff. Further improvement and investment in school buildings will provide greater opportunities for enhanced community use.

Growth and Sustainability

- 9.2 By ensuring that places are provided in areas of highest demand, this will ensure that pupil mobility across the Borough is kept to a minimum. This therefore means that increased road travel is minimised and families can be encouraged to walk to school.

Strong Communities

- 9.3 The proposals outlined in this report will provide additional places in parts of the Borough where pressure on local schools is forecast to be greatest. The extra places provided in the neighbourhoods of highest demand will help satisfy demand in these specific areas and will ensure that young children will not have to travel unmanageable distances to and from school.
- 9.4 The proposals in this Strategy will allow the Authority to have greater control over the provision (and potential future reduction) of pupil places, allowing more opportunities to stabilise local communities and ensure that there are local places for local children,

10. EQUALITIES IMPACT IMPLICATIONS

- 10.1 An equality impact assessment was completed for approval of the overall strategy in June 2012. The strategy was developed to ensure that there are sufficient places across the Borough to meet demand, that these places are not discriminatory and to ensure that all children have access to high quality

education. The delivery of the strategy is updated annually following a review of pupil place projections. In accordance with the publication of statutory notices, full consultation with residents and parents on each proposed school expansion will be conducted.

11. PERFORMANCE MANAGEMENT IMPLICATIONS

- 11.1 The provision of additional places at the schools identified in this report will enable the Authority to meet its statutory duty to ensure the availability of sufficient pupil places to meet demand.
- 11.2 The strategy presented in this report is consistent with the national agenda for expanding popular and successful schools.

12. HEALTH AND SAFETY IMPLICATIONS

- 12.1 As all of the school expansion projects will involve contractors working on existing school sites, the Council will ensure that contractors provide the highest level of Health and Safety on site and meet Criminal Records Bureau (CRB) requirements.
- 12.2 There are no specific health and safety implications other than the impact of additional traffic, generated by increased numbers at the PEP schools. Working with Highways, funding has been included in the cost summary to allow for traffic mitigation measures on each of the schemes. As part of the planning approvals process, traffic impact assessments have to be submitted for each scheme, and the Planning committee will have to give approval.

13. PUBLIC HEALTH IMPLICATIONS

- 13.1 Providing school places in the areas where there is demand will encourage parents and carers to walk to school. This will impact on the health and well-being of the public in Enfield. Walking to school will encourage healthy lifestyles, and reduce pollution caused by traffic.

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MUNICIPAL YEAR 2013/2014 REPORT NO. 14

MEETING TITLE AND DATE:Cabinet – 19th June 2013**REPORT OF:**Director of Health, Housing and
Adult Social Care**Agenda – Part: 1****Item: 9****Subject:** Contract for residential and nursing care services for people with dementia at Honeysuckle House**Wards:** All**Key Decision No:** 3685**Cabinet Member consulted:** Cllr McGowan

Contact officer and telephone number: Vincent Edwards – 020 8379 4055

E mail: vincent.edwards@enfield.gov.uk**1. EXECUTIVE SUMMARY**

- 1.1 The purpose of this report is to report on the outcome of the recent tender exercise for the management of Parkview House and Honeysuckle House care homes. This report also seeks agreement for the arrangements for negotiating an interim contractual arrangement for the ongoing management of Honeysuckle House subsequent to the expiry of current arrangements.
- 1.2 Honeysuckle House provides residential and nursing care services for people with dementia and functional mental illness. Services at this home were tendered alongside similar services at Parkview House in a joint tender programme. Unfortunately the tender process failed to identify a provider. The current provider, Care UK, has a track record of providing good quality services.
- 1.3 Recommendations for Parkview House are detailed in a separate report under KD 3558, which was considered by Cabinet in April 2013.

2. RECOMMENDATIONS

- 2.1 Cabinet members are asked to note the closure of the previous procurement process and consider the contractual options set out in the part 2 report.

3. BACKGROUND

- 3.1 Honeysuckle House consists of 32 beds, at which 14 are for residential care and 18 for nursing care. Nursing and residential care services for

people with dementia and functional mental illness are provided under a block contract between the Council and a private company, Care UK.

- 3.2 The Council owns both the freehold and the building premises along with responsibility for all repairs, maintenance and decoration.
- 3.3 Care services at Honeysuckle House were tendered alongside those at Parkview House in a joint procurement programme in accordance with the Council's Contract Procedure Rules. Separate contracts were to be awarded for each home. The invitation to tender sought to achieve commissioning objectives to develop dementia care services, include respite provision and to seek proposals from providers for improving the building environment.
- 3.4 Officers have engaged with carers at Honeysuckle. A panel of carers from both homes and an independent carer with significant experience of respite provision developed and was to evaluate a section of quality criteria.
- 3.5 Despite initial interest, the outcome of the tender process failed to identify a provider meeting the requirements.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 To facilitate development of best value in the longer term, an options appraisal will be undertaken. This will involve an engagement exercise with care home providers to explore current and future market direction and the range of means available to meet service users' developing needs.

5. REASONS FOR RECOMMENDATIONS

- 5.1 In the context of the tender process not identifying a new provider, these recommendations offer the most effective and practical means of ensuring continuity of care for service users.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

See Part 2 report

6.2 Legal Implications

See Part 2 report

6.3 Property Implications

See Part 2 report

7. KEY RISKS

See Part 2 report

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

See Part 2 report

8.2 Growth and Sustainability

8.2.1 The planned market engagement will provide opportunities to providers from the private and voluntary sectors to work with the Council and shape options for future services to support people with complex needs.

8.3 Strong Communities

8.3.1 During the interim contract period, the Council will continue to develop relationships with carers and families in applying the objectives of the Joint Dementia Strategy to Honeysuckle House. The interim period also facilitates greater scope for planned involvement of service users in future decision making.

9. EQUALITIES IMPACT IMPLICATIONS

See Part 2 report

10. PERFORMANCE MANAGEMENT IMPLICATIONS

10.1 Honeysuckle House will continue to be monitored in accordance with existing monitoring systems used by HHASC's Contracting team. The frequency of this monitoring will be determined by reviewing relevant risk factors.

11. PUBLIC HEALTH IMPLICATIONS

11.1 Provision of residential and nursing care homes is a core part of maintaining the health and well being of Enfield residents with dementia and complex needs. It is useful that the Council is taking these measures to ensure appropriate and effective future provision.

Background Papers

See Part 2 report

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THE CABINET

List of Items for Future Cabinet Meetings (NOTE: The items listed below are subject to change.)

MUNICIPAL YEAR 2013/2014

10 JULY 2013

- 1. Reference from the Crime and Safety and Strong Communities Scrutiny Panel – Metal Theft**

To receive a report from the Scrutiny Panel on metal theft. (Non key)
- 2. Quarterly Corporate Performance Report** Rob Leak

This will present Cabinet with updated data against key corporate and partnership performance indicators and will ask Members to note progress made towards delivering the identified key priority indicators for Enfield. **(Key decision – reference number 3715)**
- 3. Tender for the Provision of Housing Related Floating Support** Ray James

This will consider the results of a tender for the provision of housing related floating support. (Parts 1 and 2) **(Key decision – reference number 3724)**
- 4. Options for the Provision of a Dual Registered Care Home on the former Elizabeth House site** Ray James

This will set out options for the provision of a dual registered care home on the former Elizabeth House site. (Part 2) **(Key decision – reference number 3593)**
- 5. Revenue Outturn Report 2012/13 and Revenue Budget Update 2014/15** James Rolfe

This will set out the overall Council General Fund. **(Key decision – reference number 3731)**
- 6. Capital Outturn Report 2012/13** James Rolfe

This will inform Members of the capital investment undertaken in 2012/13 and the way in which it had been funded. **(Key decision – reference number 3732)**

7. **Update on the NLWA Procurement** Ian Davis

This will provide an update on the NLWA procurement. (Part 2) **(Key decision – reference number 3741)**

8. **Alleged Construction Industry Blacklisting** James Rolfe

This will highlight the practice of “blacklisting” which has allegedly been used by construction companies to restrict the employment opportunities for workers in the industry based on their affiliation to trade unions. The report will set out Enfield’s proposed responses to these allegations. **(Key decision – reference number tbc)**

18 SEPTEMBER 2013

1. **Housing Revenue Account (HRA) Rent Policy and Tenancy Policy** Ray James

This will propose a rent policy and a tenancy policy to apply to the Council’s housing stock. (Part 1) **(Key decision – reference number 3735)**

2. **Lee Valley Heat Network – Business Plan** Ian Davis

This will seek approval of the Business Plan for the Lee Valley Heat Network. **(Key decision – reference number 3706)**

3. **Enfield Council Estate Renewal Programme** Ray James

This will seek approval to authorise the Enfield Council Estate Renewal Programme. **(Key decision – reference number 3369)**

4. **Residential Leaseholds – Sale of HRA Ground Rental Income Stream** Ray James

This will seek approval to a proposal that the Council considers selling the benefit of the HRA ground rental income stream relating to residential leasehold properties in return for a premium payment. (Part 1) **(Key decision – reference number 3727)**

5. **Future Arrangements for ICT Delivery** James Rolfe

This will seek approval of the future arrangements for ICT delivery. **(Key decision – reference number 3708)**

6. **Updated Property Procedure Rules** James Rolfe

This will seek endorsement of updated Property Procedure Rules for referral to full Council for final approval. (Non key)

16 OCTOBER 2013

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| 1. | Quarterly Corporate Performance Report | Rob Leak |
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This will present Cabinet with updated data against key corporate and partnership performance indicators and will ask Members to note progress made towards delivering the identified key priority indicators for Enfield. **(Key decision – reference number 3729)**

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| 2. | Housing Revenue Account (HRA) Garages Sites Strategy | Ray James |
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This will set out the Council's proposals for managing its HRA Garage stock into the future – the work undertaken in the preparation of this strategy will cover an options appraisal of each of the 331 sites currently managed within the HRA. (Part 1) **(Key decision – reference number 3726)**

13 NOVEMBER 2013

11 DECEMBER 2013

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|-----------|---|----------|
| 1. | Quarterly Corporate Performance Report | Rob Leak |
|-----------|---|----------|

This will present Cabinet with updated data against key corporate and partnership performance indicators and will ask Members to note progress made towards delivering the identified key priority indicators for Enfield. **(Key decision – reference number 3733)**

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| 2. | Housing Revenue Account (HRA) Specialist Accommodation For Older People Strategy | Ray James |
|-----------|---|-----------|

This will propose a strategy for providing accommodation for older people within the Council's Housing Revenue Account. It will include a review of current provision and consider the Council's options for providing specialist accommodation into the future. (Part 1) **(Key decision – reference number 3739)**

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| 3. | Young People's Substance Misuse Service Contract | Ray James |
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This will consider the contract for the Young People's Substance Misuse Service. **(Key decision – reference number 3736)**

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| 4. | Crime Reduction Substance Misuse Recovery Service Contract | Ray James |
|-----------|---|-----------|

This will consider the contract for the Crime Reduction Substance Misuse Recovery Service. **(Key decision – reference number 3737)**

5. Adult Recovery Substance Misuse Service Contract

Ray James

This will consider the contract for the Adult Recovery Substance Misuse Service. **(Key decision – reference number 3738)**

CABINET - 24.4.2013

**MINUTES OF THE MEETING OF THE CABINET
HELD ON WEDNESDAY, 24 APRIL 2013**

COUNCILLORS

PRESENT Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Leisure, Youth and Localism), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services, Care and Health), Ayfer Orhan (Cabinet Member for Children & Young People), Ahmet Oykenar (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

ABSENT Doug Taylor (Leader of the Council)

OFFICERS: Rob Leak (Chief Executive), Ray James (Director of Health, Housing and Adult Social Care), James Rolfe (Director of Finance, Resources and Customer Services), Andrew Fraser (Director of Schools & Children's Services), Neil Rousell (Director of Regeneration, Leisure & Culture), Ian Davis (Director of Environment), Asmat Hussain (Assistant Director Legal), Gary Barnes (Assistant Director Regeneration Leisure and Libraries), Stephen Skinner (Head of Highway Services), Paul Walker (Assistant Director, Regeneration, Planning & Programme Management), Vincent Edwards (Procurement Manager), Marc Clark (Project Manager - Ponders End) and Laura Berryman (Press Officer) Jacqui Hurst (Secretary)

Also Attending: Councillors Jayne Buckland, Lee Chamberlain, Joanne Laban, Michael Lavender and Mike Rye.

1**APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Doug Taylor (Leader of the Council). In his absence, Councillor Achilleas Georgiou (Deputy Leader) chaired the Cabinet meeting.

2**DECLARATION OF INTERESTS**

There were no declarations of interest.

3
URGENT ITEMS

NOTED that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012, with the exception of the following reports:

Report Nos. 207 and 210 – Garfield School Re-provision of a 3FE school
Report Nos. 217 and 219 – Ponders End: Delivery Arrangements
Report No. 218 – Ponders End: Proposed Planning Compulsory Purchase Order

These requirements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

AGREED that the reports be considered at this Cabinet meeting.

4
DEPUTATIONS AND PETITIONS

NOTED that no requests for deputations (with or without petitions) had been received for presentation to this Cabinet meeting.

5
ITEMS TO BE REFERRED TO THE COUNCIL

AGREED that the following items be referred to full Council:

1. Report No.203 – Amendments to the Policy for Footway Crossovers and Proposals for the Management of Associated Illegal Activity
2. Report Nos. 207 and 210 – Garfield School Re-provision of a 3FE School

6
FEBRUARY 2013 REVENUE MONITORING REPORT

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.202) setting out the Council's revenue budget monitoring position based on information to the end of February 2013.

NOTED

1. the £837k underspend revenue outturn projection as detailed in the report;
2. the financial performance overview and the net controllable budget as detailed in tables 1 and 2 of the report. Members noted that whilst the

CABINET - 24.4.2013

budget was neutral overall there were 31 areas of over and underspends within the budget, the reasons for which were set out in the report. Cabinet Members were asked to review their own budget areas with officers in preparation for the next year's budget;

3. the other general fund items as set out in section 6 of the report including treasury management, corporate items, Enfield Residents' Priority Fund and Housing Revenue Account all of which were on track;
4. the current position with regard to Section 106 monies. Members were advised that a report had been received by the Planning Committee providing a complete summary update on Section 106 monies; this could be made available to Cabinet Members on request;
5. Councillor Charalambous drew Members' attention to the pressures on the Looked After Children (LAC) budget and the Youth Justice Secure Remand pressures as set out in section 5.6 of the report.

Alternative Options Considered: Not applicable to this report.

Reason: To ensure that Members were aware of the projected budgetary position for the Authority, including all major budget pressures and underspends which had contributed to the present monthly position and that were likely to affect the final outturn.

(Key decision – reference number 3607)

7

AMENDMENTS TO THE POLICY FOR FOOTWAY CROSSOVERS AND PROPOSALS FOR THE MANAGEMENT OF ASSOCIATED ILLEGAL ACTIVITY

Councillor Chris Bond (Cabinet Member for Environment) introduced the report of the Director – Environment (No.203) proposing amendments to the current policy and to the management of illegal activity.

NOTED the proposed amendments to the technical standards and, the proposed pro-active policy approach to tackle illegal activity as detailed in the report.

Alternative Options Considered: Other London Boroughs had been consulted and all had varying versions of technical requirements based on the Highways Act. Several boroughs install bollards to prevent illegal crossings but none positively enforce against vehicles that overhang the public highway.

DECISION: The Cabinet agreed

1. the proposed amendments to the technical standards for footway crossovers;

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2. the proposed policy for the management of vehicles crossing footways and verges without a properly constructed footway crossover;
3. the proposed policy for enforcement action where residents allow their vehicles to project from their forecourts and overhang the public footway.

RECOMMENDED TO COUNCIL to agree that the appointed day for implementation of the adopted section 16 of the London Local Authorities and Transport for London Act 2003 be 1 November 2013 (paragraph 3.4.5 of the report refers).

Reason: The adoption of updated technical standards based on officers' experiential learning would clarify and improve the existing arrangements for managing footway crossovers. The adoption of a formal policy for the enforcement of illegal activity would provide a balanced approach between crossover applications and cases of non-compliance. Specialist advice from Counsel had been taken into account in the development of the proposed policy.

(Key decision – reference number 3664)

8

EMPTY PROPERTY COMPULSORY PURCHASE ORDER (CPO VIII)

Councillor Ahmet Oykenar (Cabinet Member for Housing) introduced the report of the Director of Health, Housing and Adult Social Care (No.204) inviting Cabinet to authorise Officers to make a Compulsory Purchase Order (CPO) on 2 The Approach, Enfield, EN1 3PY, an empty residential property whose owners had proved unresponsive to attempts by Officers to bring it back into residential use.

NOTED

1. the acute housing shortage and the Council's policy to bring empty properties back into use wherever possible. The negative impact of such neglected properties on the local area was highlighted;
2. that the making of a Compulsory Purchase Order (CPO) was only enforced when all other attempts by Officers to bring the property back into residential use had been exhausted. The financial implications of a CPO on an empty property were noted, as set out in the report.

Alternative Options Considered: All attempts to negotiate with, and assist the owners of this property to return it back into use had been exhausted. An assessment of the most appropriate course of enforcement action had therefore been carried out. All options had been considered, namely, service of legal notices, enforced sale, EDMOs and compulsory acquisition. The latter was deemed the most appropriate under the circumstances and would achieve a permanent solution. The other option the Council might pursue was to do nothing, as outlined in section 4.2 of the report.

DECISION: The Cabinet agreed to

1. authorise the making of a Compulsory Purchase Order (Order) in respect of 2 The Approach, Enfield, EN1 3PY, under Section 17 of the Housing Act 1985 and the Acquisition of Land Act 1981 (as amended by the Planning and Compulsory Purchase Act 2004) as shown on the plan attached as appendix 1 to the report;
2. authorise the preparation of an Order, and supporting documentation and the taking of all necessary steps (including the conduct of a Public Inquiry if necessary) to obtain confirmation of the Order by the Secretary of State;
3. authorise the acquisition of the property (either compulsorily or by agreement) following confirmation of the Order, the payment of compensation and statutory interest and the instituting or defending of proceedings where necessary; and
4. authorise the disposal of the property in accordance with the Property Procedure Rules;
5. note that the Council was liable to make basic loss payments to former owners, subject to certain criteria. These would be met from central contingencies when required, as approved by the budget report to Cabinet on 13 February 2013.

Reason: The compulsory purchase of this property, and its subsequent onward sale, would produce a quantitative and qualitative gain to the borough's housing stock, would assist in the achievement of the Council's housing strategies and would turn an existing eyesore into a much needed home. They would address the Council's strategic supply, regeneration and sustainability objectives, together with the Government and Mayor of London's expectations detailed in the report.

(Key decision – reference number 3671)

9

CONTRACT AWARD FOR UNDERTAKING A PROGRAMME OF ENERGY CONSERVATION WORKS TO CORPORATE BUILDINGS AND SCHOOLS

Councillor Chris Bond (Cabinet Member for Environment) introduced the report of the Director – Environment (No.205) concerning proposals to undertake a programme of energy conservation works to corporate buildings and schools by utilising the provisions of the Mayor of London's REFIT programme.

NOTED

1. that Report No.208 also referred, as detailed in Minute No.29 below;

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2. that the Council had followed a competitive tendering exercise utilising the GLA REFIT Framework Contract;
3. the total cost of works and the proposed increase in capital funding as set out in decision 3 below.

Alternative Options Considered: To use the Council's existing repairs and maintenance programme to deliver energy savings. Work was underway to consider integration of Enfield's REFIT project delivery within Architectural Services. To do nothing and to accept the cost of energy would rise and that the energy efficiency of buildings would deteriorate.

DECISION: The Cabinet agreed to

1. approve the letting of works contracts with Johnson Controls as detailed in the part 2 report (Minute No.29 below refers) in order to undertake a programme of energy conservation measures to corporate buildings and schools as detailed in appendix one of the report;
2. note that a contract would not be let for works to a school until that school had agreed to the works and the payback provisions to refund the costs;
3. note that the total cost of works in the IGP was within the tender estimates based on desktop study. Professional fees and project management costs were now estimated to be £79k for this project. Cabinet was asked to approve an increase of capital funding of £68k in the capital programme to accommodate these costs, in the event that no alternative funding sources (for example, Salix) were available;
4. note that this was a strategic sustainability project identified in the Enfield 2020 Action Plan.

Reason: The letting of works contracts to Johnson Controls through the GLA framework for this first phase of the REFIT programme delivers a number of opportunities as set out in section 6 of the report.

(Key decision – reference number 3670)

10

CONTRACT FOR RESIDENTIAL CARE SERVICES FOR PEOPLE WITH DEMENTIA AT PARKVIEW HOUSE

Councillor Don McGowan (Cabinet Member for Adult Services, Care and Health) introduced the report of the Director of Health, Housing and Adult Social Care (No.206) reporting on the outcome of the recent tender exercise for the management of Parkview House and Honeysuckle House care homes.

NOTED, that Report No.209 also referred, as detailed in Minute No.30 below.

Alternative Options Considered: In the light of the recent tender process it was necessary to secure an immediate provider to continue to manage the service. The need for interim contract arrangements for the management of Parkview House was essential to safeguard the vulnerable resident group. To facilitate development of best value longer term, an options appraisal would be undertaken once the existing management of the care home was resolved. This would involve an engagement exercise with care home providers to explore current and future market direction and the range of means available to meet service users' developing needs.

DECISION: The Cabinet noted the closure of the previous procurement process and considered the contractual options as detailed in Report No.209, Minute No.30 below referred.

Reason: In the context of the tender process not identifying a new provider and considering Richmond Fellowship's forthcoming departure from Parkview House: the recommendations offer the most effective and practical means of ensuring continuity of care for service users.

(Key decision – reference number 3558)

11

GARFIELD SCHOOL RE-PROVISION OF A 3FE SCHOOL

Councillor Ayfer Orhan (Cabinet Member for Children and Young People) introduced the report of the Director of Schools and Children's Services and Director of Finance, Resources and Customer Services (No.207) detailing proposals for the re-provision of Garfield Primary School rather than the originally proposed expansion.

NOTED

1. that Report No.210 also referred, as detailed in Minute No.31 below;
2. that this was a good opportunity to re-develop the school and enhance the teaching environment for all pupils in the school. The challenges faced by the school in its current buildings were recognised. The proposed redevelopment would enable the school to become a focal point for the local community and would enhance the planned Ladderswood estate regeneration;
3. that the adoption of the scheme within the Council's capital programme would need to be agreed by full Council. It was noted that the capital programme was on budget and Members endorsed this scheme as part of the primary expansion programme.

Alternative Options Considered: To provide the necessary additional school places via the addition of new classrooms whilst retaining the current school buildings.

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DECISION: The Cabinet agreed

1. to the re-provision of the school rather than the expansion of the site;
2. to approve funding for developing and submission of a new planning application to Planning Committee;
3. approval to seek, at an appropriate time, the approval of the Secretary of State to the disposal of Education land to delegate the detail of the extent of the land to be disposed of to the Cabinet Members for Children and Young People and Finance and Property; and Directors of Schools and Children's Services and Finance, Resources and Customer Services;
4. to approve the funding of the re-provision of the school as detailed in the part 2 report (Report No.210, agenda part two, Minute No.31 refers);
5. to approve the tendering of the building works and disposal of any surplus land on the open market and delegate to the Cabinet Members for Children and Young People and Finance and Property; and Directors of Schools and Children's Services and Finance, Resources and Customer Services.

RECOMMENDED TO COUNCIL to adopt the project in the Council's capital programme.

Reason: The Council had an overriding statutory duty to provide sufficient pupil places to meet anticipated demand. The redevelopment of the school would provide cost effective strategy to deliver the additional places required in the area, section 5 of the report referred).

(Key decision – reference number 3698)

12

PONDERS END: DELIVERY ARRANGEMENTS

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.217) taking forward the Ponders End High Street Regeneration Scheme.

NOTED, that Report No.219 also referred as detailed in Minute No.32 below.

Alternative Options Considered: NOTED the alternative options which had been considered as set out in full in section 4 of the report, including consideration of a full OJEU tender process and consideration of using the SCAPE Framework Agreement.

DECISION: The Cabinet agreed that the progress in delivering the comprehensive approach to the redevelopment of Ponders End High Street (the Electric Quarter), be noted.

Reason: To support delivery arrangements of the Ponders End High Street Regeneration Scheme as set out in section 5 of the report.

(Key decision – reference number 3682)

13

PONDERS END: PROPOSED PLANNING COMPULSORY PURCHASE ORDER

Councillor Del Goddard (Cabinet Member for Regeneration, Leisure and Culture) introduced the report of the Director of Regeneration, Leisure and Culture (No.218) taking forward the Ponders End High Street Regeneration Scheme, known as the Electric Quarter.

NOTED, that legal advice had been received on the proposals as set out in the report.

Alternative Options Considered: NOTED that alternative options which had been considered as detailed in section 4 of the report.

DECISION: The Cabinet agreed to

1. approve the making of a Compulsory Purchase Order under section 226(1) (a) of the Town and Country Planning Act 1990 (“the 1990 Act”) (as amended by the Planning and Compulsory Purchase Act 2004) and Section 13 of the Local Government (Miscellaneous Provisions) Act 1976 for the acquisition of land and new rights within the area described in the report and shown on the plan at Annex A to the report. The Council being of the view that the proposed acquisition of the Order Land would:
 - (a) facilitate the carrying out of the development/redevelopment or improvement on or in relation to the Order Land: and
 - (b) would contribute to the promotion or improvement of the economic, social and environmental well-being of the Borough.
2. delegate authority to the Director of Regeneration, Leisure and Culture, acting in consultation with the Director of Finance, Resources and Customer Services, on the basis that there was a compelling case in the public interest to make the Order to:
 - (a) take all necessary steps to secure the making, confirmation and implementation of the Planning Compulsory Purchase Order (PCPO) (including the conduct of a Public Inquiry if necessary) to obtain confirmation of the PCPO by the Secretary of State.
 - (b) acquire all necessary interests in land within the area subject to the PCPO either by agreement or compulsorily, (supported by

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Urban Vision Partnership Limited and Jones Lang LaSalle Limited, as necessary and appropriate).

- (c) complete agreements with landowners and others having an interest in the area to be the subject of the PCPO including where appropriate seeking agreements affecting the delivery of any part of the development and making arrangements for the relocation of occupiers.
- (d) following confirmation of the PCPO to pay compensation and statutory interest entitlement to former landowners.
- (e) Institute and defend any proceedings (as appropriate) which might be necessary as a consequence of the Council's exercise of its PCPO powers.

3. that the Order be named:

“London Borough of Enfield (Ponders End Electric Quarter) Compulsory Purchase Order 2013”.

Reason: The use of Compulsory Purchase powers was a vital tool in delivering large, mixed use regeneration schemes. It was considered that it was appropriate to progress the making of a Compulsory Purchase Order to support the delivery process.

(Key decision – reference number 3682)

14

CABINET SUB-COMMITTEES - MUNICIPAL YEAR 2013/2014

AGREED in the light of the potential need for Cabinet Sub-Committees to meet before the May Cabinet meeting, that Councillor Doug Taylor (Leader of the Council) be given delegated authority to agree any required changes to the membership or composition of the existing Cabinet Sub-Committees. Any such changes would be ratified by the Cabinet at the next appropriate meeting.

Subject to any changes agreed as above, the existing membership of the Cabinet Sub-Committees would continue unchanged for the new municipal year.

15

ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS

NOTED that no items had been received for consideration at this meeting.

16

CABINET AGENDA PLANNING - FUTURE ITEMS

NOTED the provisional list of items scheduled for future Cabinet meetings.

17

NOTICE OF KEY DECISION LIST

NOTED that the next Notice of Key Decision List was due to be published on 30 April 2013, this would be effective from 1 June 2013.

18

MINUTES

AGREED that the minutes of the previous meeting of the Cabinet held on 20 March 2013 be confirmed and signed by the Chairman as a correct record.

19

MINUTES OF ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 19 FEBRUARY 2013

NOTED the minutes of a meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 19 February 2013.

20

MINUTES OF POLICY CABINET SUB-COMMITTEE - 6 MARCH 2013

NOTED the minutes of a meeting of the Policy Cabinet Sub-Committee held on 6 March 2013.

21

MINUTES OF ENFIELD COMMUNITY CAPACITY BUILDING FUND CABINET SUB-COMMITTEE - 7 MARCH 2013

NOTED the minutes of a meeting of the Enfield Community Capacity Building Fund Cabinet Sub-Committee held on 7 March 2013.

22

MINUTES OF LOCAL PLAN CABINET SUB-COMMITTEE - 18 MARCH 2013

NOTED the minutes of the meeting of the Local Plan Cabinet Sub-Committee held on 18 March 2013.

23

MINUTES OF ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 19 MARCH 2013

NOTED the minutes of a meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 19 March 2013.

24
MINUTES OF LBE/EREC - 12 FEBRUARY 2013

NOTED the minutes of a meeting of LBE/EREC held on 12 February 2013.

25
EQUALITY FRAMEWORK FOR LOCAL GOVERNMENT

Councillor Achilleas Georgiou (Deputy Leader of the Council) introduced an information paper updating Cabinet on the result of the Council's recent assessment against the excellent level of the Equality Framework for Local Government.

Councillor Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health) praised the achievement of the Council in being accredited at the excellent level. This was a substantial achievement and supported the Council's strategic aim of "Fairness for All".

Councillor Hamilton, on behalf of Cabinet, expressed thanks and appreciation to the Members and Officers who had been involved and extended congratulations.

26
ENFIELD STRATEGIC PARTNERSHIP FEEDBACK

NOTED that there were no written updates to be received at this meeting.

27
DATE OF NEXT MEETING

NOTED

1. that this was the last Cabinet meeting in the current municipal year;
2. that the provisional date for the next meeting of the Cabinet was Wednesday 22 May 2013 at 8.15pm (this was subject to the agreement of the Council's calendar of meetings 2013/14 at the Annual Council meeting).

28
EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the items of business moved to part 2 of the agenda on the grounds that they involve the likely disclosure of confidential information as defined in Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part 1 of Schedule

12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

29

CONTRACT AWARD FOR UNDERTAKING A PROGRAMME OF ENERGY CONSERVATION WORKS TO CORPORATE BUILDINGS AND SCHOOLS

Councillor Chris Bond (Cabinet Member for Environment) introduced the report of the Director – Environment (No.208) detailing the contracts proposed to be let to Johnson Controls following a procurement process undertaken under the Mayor for London's REFIT Programme Framework Agreement.

NOTED, that Report No.205 also referred, as detailed in Minute No.9 above.

Alternative Options Considered: As detailed in Report No.205, Minute No.9 above refers.

DECISION: The Cabinet agreed to

1. approve the letting of the Works Contracts to Johnson Controls to undertake a programme of energy conservation measures in a sum not to exceed that stated in recommendation 2.1 of the report;
2. note that the above sum might reduce and the scope of works amended accordingly if any school decided not to agree to the works programmed for their school being undertaken or that the decision was made not to progress the replacement of the chillers to the Civic Centre under this programme;
3. to delegate to the Director - Environment authority to approve the letting of the Works contract relating to the replacement of the chillers to the Civic Centre;
4. note that the overall total cost of works in the IGP was within the tender estimates based on desktop study. Professional fees and project management costs were now estimated to be £79k for this project. Cabinet agreed to approve an increase of capital funding of £68k in the capital programme to accommodate these costs, in the event that no alternative funding sources (for example, Salix) were available.

Reason: As detailed in Report No.205, Minute No.9 above refers.
(Key decision – reference number 3670)

30

CONTRACT FOR RESIDENTIAL CARE SERVICES FOR PEOPLE WITH DEMENTIA AT PARKVIEW HOUSE

Councillor Don McGowan (Cabinet Member for Adult Services, Care and Health) introduced the report of the Director of Health, Housing and Adult

CABINET - 24.4.2013

Social Care (No.209) concerning the contract for residential care services for people with dementia at Parkview House.

NOTED

1. that Report No.206 also referred as detailed in Minute No.10 above;
2. the background to and results of the tendering process which had been undertaken to date. Members were advised of the current position and the proposed way forward of entering into direct negotiations with the service provider detailed in the report and, to the development of contingency arrangements;
3. the need to ensure continuity of care for the service users, and the timescales within which a decision needed to be made.

Alternative Options Considered: NOTED the alternative options which had been considered as detailed in section 4 of the report.

DECISION: The Cabinet agreed that

1. officers enter into direct negotiation with the provider detailed in recommendation 2.1 of the report, to agree terms for a care agreement of three years duration (including options for extension) while longer term options were evaluated;
2. officers develop contingency measures including other experienced providers such as the provider detailed in recommendation 2.2 of the report, who might be willing to assist should negotiations with the first provider, referred to in 1 above, not deliver viable contractual terms.
3. subsequent to the decisions in 1 and 2 above, the decision to award the care agreement be delegated to the Cabinet Member for Adult Services, Care and Health, in consultation with the Cabinet Member for Finance and Property.
4. the increased cost of the service provided by the provider detailed in recommendation 2.4 of the report, be not passed on to the existing service users currently paying full cost for their care. New rates to full cost service users to take effect at the commencement date of the interim agreement identified in recommendation 2.1 of the part one report (Report No.206, Minute No.10 above refers).

Reason: NOTED the reasons for the recommendations as detailed in section 5 of the report.

(Key decision – reference number 3558)

31

GARFIELD SCHOOL RE-PROVISION OF A 3FE SCHOOL

Councillor Ayfer Orhan (Cabinet Member for Children and Young People) introduced the report of the Director of Schools and Children's Services and Director of Finance, Resources and Customer Services (No.210).

NOTED

1. that Report No.207 also referred, as detailed in Minute No.11 above.
2. the detailed financial, legal and property implications as set out in the report.

Alternative Options Considered: As detailed in Report No.207, Minute No.11 above refers.

Reason: As detailed in Report No.207, Minute No.11 above refers.
(Key decision – reference number 3698)

32

PONDERS END: DELIVERY ARRANGEMENTS

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.219).

NOTED that

1. Report No.217 also referred as detailed in Minute No.12 above;
2. the report set out the procurement process;
3. the wording of recommendation 2.1 of the report had been amended with the addition of the words "be noted" at the end of the sentence, as reflected in decision 1 below.

Alternative Options Considered: As detailed in Report No.217, Minute No.12 above refers.

DECISION: The Cabinet agreed

1. the results of the procurement for a Delivery Partner and the reasons for the recommendation of the company detailed in recommendation 2.1 of the report, as the Preferred Bidder for the redevelopment of Ponders End High Street (the Electric Quarter) be noted;
2. that authority to enter into Agreement for Lease with the preferred bidder be delegated to the Director of Regeneration, Leisure and

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Culture acting in consultation with the Director of Finance, Resources and Customer Services;

3. to delegate authority to the Director of Regeneration, Leisure and Culture and the Cabinet Member for Business and Regeneration, in consultation with the Director of Finance, Resources and Customer Services to grant a Lease following satisfaction of the Conditions of the Agreement for Lease for the delivery of the Electric Quarter.

Reason: Following a competitive mini-tender and detailed evaluation, the company identified in the report as the Preferred Bidder, was chosen as it had received the highest evaluation score, as set out in the report.

(Key decision – reference number 3682)

33

PONDERS END: PROPOSED PLANNING COMPULSORY PURCHASE ORDER

NOTED that there was no part 2 report. This matter had been dealt with by Report No.218 as detailed in Minute No.11 above.

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16.4.2013

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND
CABINET SUB-COMMITTEE
HELD ON TUESDAY, 16 APRIL 2013**

COUNCILLORS

PRESENT Bambos Charalambous (Chair), Chris Bond and Christine Hamilton

ABSENT Achilleas Georgiou

OFFICERS: Peter Doherty (ERPF Administrator), Jayne Middleton-Albooye (Principal Lawyer), Joanne Stacey (Performance and Information Manager) and Alison Trew (Head of Corporate Policy and Performance) Penelope Williams (Secretary)

Also Attending: Councillor Uzoanya, Russell Hart (Head of Operations) and David Coventry (Street Scene Section Manager) , Ade Adeshina (Chief Executive Officer O'Bay Community Trust),

1**WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting.

Apologies for absence were received from Councillor Georgiou.

2**DECLARATION OF INTERESTS**

Councillors Hamilton, Charalambous and Bond declared non pecuniary interests in applications in their wards.

Councillor Christine Hamilton declared non pecuniary interests in Enfield Lock Ward applications ENFL020, ENFL02 and ENFL022.

Councillor Charalambous declared non pecuniary interests in Palmers Green Ward applications PAL025, PAL026, PAL027 and PAL028.

Councillor Bond declared a non pecuniary interest in Southbury Ward application SOUB023.

3**URGENT ITEMS**

AGREED that the following applications be dealt with as urgent items pursuant to Section 100B(4) of the Local Government Act 1972 (as amended by the Local Authorities (Executive Arrangements) Access to Information (England) Amendment Regulation 2002).

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16.4.2013

- Edmonton Green Ward (EDM022) – Edmonton Foodbank

Urgent consideration of the alteration to the application listed above was approved by the Sub Committee on the grounds that a decision had to be made at this meeting, to enable the organisation to accept the donated food without delay. The food was perishable and so the issue could not wait to be considered at the next meeting of the Sub Committee.

NOTED the other reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002.

4

ENFIELD RESIDENTS PRIORITY FUND - FUNDING ALLOCATION 2013/14

AGREED to confirm the following proposals considered at the previous Sub Committee meeting on 19 March 2013 in relation to the allocation of funding for 2013/14:

1. The reduction in the funding allocation to the Residents Priority Fund agreed by Council for 2013/14, will be applied proportionately across the board to each ward allocation.
2. Any underspend from the 2012/13 funding allocation will be carried forward into 2013/14 on an individual ward basis.

5

APPLICATIONS TO THE ENFIELD RESIDENTS PRIORITY FUND

Councillor Bambos Charalambous introduced the report of the Chief Executive (No.213) presenting the applications that had been formally submitted up to 4 April 2013 for the Enfield Residents Priority Fund 2013-14.

Joanne Stacey presented the report to members.

NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

2.1 Enhancing the Environment (ENFL021, HIWAY29, JUB019, PE026, SOUB23, TST040)

A joint project for Enfield Lock, Enfield Highway, Jubilee, Ponders End, Southbury, Turkey Street Wards to provide an extra tidy team to improve the local street scene in these wards. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria:

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16.4.2013

fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

Joanne Stacey reported that two of the application signatories had not signed including their names and addresses.

Russell Hart (Head of Operations) and David Coventry (Street Scene Section Manager) responded to members queries on the six applications.

- The additional tidy team service will provide a regular spring clean approach, supplementary to the regular cleaning regime.
- A similar approach had been tried out in Fore Street and had had a significant impact, resulting in a change in behaviour, so that after a period of time there was less cleaning to do.
- Streets would be monitored on a regular basis and extra cleaning carried out quickly, whenever needed, without having to wait for the next scheduled clean.
- The team would be focussed on the area, able to be proactive, to anticipate problems and to respond immediately at different times of day, as needed.
- This would also free up officer time to carry out environmental enforcement activities.
- 2012 pilot activities had resulted in much cleaner streets which stayed cleaner longer.
- Work was carrying on in schools to change pupil behaviour so that they dropped less litter.
- If the scheme is successful it will have changed behaviour so that less cleaning will be needed in future.
- The project is strongly supported by residents both through the area forums and elsewhere.
- The service will also be able to take learning from this project to apply to the regular waste services.
- Officers agreed to send through more information on the outcomes from the pilot scheme and street cleaning monitoring data.

The application was approved subject to receiving the names and addresses of all the residents who had signed off the applications.

2.2 O'Bay Community Trust DDA Compliance (EDM031)

A project for Edmonton Green Ward to make the building, used by the O'Bay Community Trust, DDA compliant and to install an IT system for external clients. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability and strong communities, health and disability and education, skills and training.

Ade Adeshina, Chief Executive Officer of the O'Bay Community Trust, answered queries from the Committee on the proposals.

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16.4.2013

- The O'Bay Community Trust was working in partnership with the Kingdom Life Chapel who held the lease on the property.
- The installation of CCTV surveillance cameras at the entrance was to help ensure the safety of those using the building.
- An IT server was needed to enable use of specialist software and for users to be able to log on at different times in different locations.
- Members felt that more information on what the IT equipment and server would be used for, how many people would use it and what the use would hope to achieve should be provided before this part of the application could be considered. They suggested that a new application be submitted. .

The application for the DDA Compliance work was approved but that for the installation of the IT and CCTV was not approved.

2.3 North Enfield Cricket Club – Pitch Renovation (CHAS017)

A project for Chase Ward to relay the pitch at North Enfield Cricket Club.

The application was not approved as it did not meet the fund criteria.

2.4 St Georges Day Funday (CHAS018)

A project for Chase Ward to organise a funday to celebrate St Georges Day. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability and strong communities.

Members noted that a previous event had attracted a large number of people and been very successful.

The application was approved.

2.5 11th Southgate Scout Group Disability Facilities (CF012)

A project for Cockfosters Ward to upgrade the toilets to provide disabled access and baby changing facilities at 11th Southgate Scout Clubhouse. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability and strong communities and education, skills and training.

The application was approved subject to the receipt of a third quotation for the works and consultation with the Council's building work officers.

2.6 Enfield Time Bank – Residents Healthy Living Club (EDM033)

A project for Edmonton Green Ward for a club to promote healthy eating and a healthy lifestyle. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all,

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16.4.2013

growth and sustainability and strong communities, health and disability and education, skills and training.

Members noted that the kitchen as health and safety compliant and that the project had the support of the Council's Sustainable Communities team.

The application was approved.

2.7 Its in the Game – Olympic Legacy Film Documentary (EDM034)

A project for Edmonton Green Ward to produce a film documentary celebrating the Olympic Legacy in the Borough. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability and strong communities, health and disability, education, skills and training and crime.

Members were advised that this was an organisation with a good reputation and track record in engaging and training young people. Some concerns were expressed about the costings, which were adjusted.

The application was approved at a reduced rate and subject to clarification on the amounts set aside for DVDs and venue hire. .

2.8 Gallery Fore Community Centre (EDM036)

A project for Edmonton Green Ward set up a centre for the Somali Community. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability and strong communities, health and disability, education, skills and training and crime.

Alison Trew advised that this was an application which would provide start up costs for half the first year's rent and set up. It was hoped that the schemes developed would generate enough money to enable the organisation to become self sufficient in the second year.

The application was approved.

2.9 CAB Advice Service (HIWAY30)

A project for Highway Ward to provide a CAB Advice Service in Enfield Highway Library. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

The application was deferred as all three ward councillors had not yet signed up to the application.

2.10 Ordnance Community and Advice Project (ENFL020)

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16.4.2013

A project for Enfield Lock Ward to provide a community facility/training centre/learning and exhibition space for local residents. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

Councillor Uzoanya put the case in support of the application and the need for language teaching to provide a bridge for people to other activities.

Members felt that more information was needed before a decision could be taken.

Members expressed concern about the delay in receiving comments from the Community Learning Service. Councillor Charalambous agreed to contact Andrew Fraser, Director of Schools and Children's Services, to find out the reasons for the delay and to ask if the process could be speeded up.

The application was deferred for consideration at a future meeting of the Sub Committee in order to receive comments from the Community Learning Service on ESOL provision and clarification on delivery, childcare proposals and the numbers of people involved.

2.11 Closure of Footpath between Wades Hill and Green Dragon Lane (GRA006)

A project for Grange Ward to close the public footpath between Wades Hill and Green Dragon Lane to help deter crime and anti social behaviour.

The application was not approved as it did not meet the fund's criteria.

2.12 Merryhills Green Gym (HILA007)

A project for Highlands Ward to install a green gym in the Merryhills Open Space. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was deferred to enable officers to resolve the issue of where to install the equipment.

2.13 Teenage Pregnancy Seminars (JUB018)

A project for Jubilee Ward to provide seminars on teenage pregnancy with advice workers. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

The application was approved.

2.14 Talk the Walk - Exercise and Healthy Lifestyle Sessions (JUB020)

A project for Jubilee Ward to provide exercise and healthy lifestyle sessions. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

The application was approved.

2.15 Tatem Park Centenary Gates (PAL025)

A project for Palmers Green Ward to install gates at Tatem Park to commemorate the centenary. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was deferred to enable ward councillors more time to consider the application.

2.16 Grovelands Centenary Celebrations 2013 (PAL028), (SGT009), (WMH014)

A joint project for Palmers Green, Southgate Green and Winchmore Hill Wards to provide funding to support the centenary celebrations in Grovelands Park. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, crime and environment.

The application was approved.

2.17 Oakthorpe School Security (PAL028)

A project for Upper Edmonton Ward to provide improved security and fencing for Oakthorpe School. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, crime and environment.

The application was approved subject to confirmation from Finance that the scheme met the funding criteria.

2.18 Splash Day Nursery – Update to nursery facilities (ENFL022)

A project for Enfield Lock Ward to update existing nursery facilities at the Splash Day Nursery.

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16.4.2013

The application was withdrawn.

2.19 Edmonton Food Bank (EDM022)

On 16 August 2012, the Committee had approved an application for £24,500, for Edmonton Green Ward to set up an Edmonton Foodbank. Since making the application the Foodbank had received a large donation of perishable food from Tesco. They have asked if it would be possible to transfer the sum of £6,500, which had previously been set aside to purchase food to cover the cost of rent so that they could store the donated food rather than use the money to purchase food.

The request was approved.

Alternative Options Considered

That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement and will not allow residents the opportunity to further improve the local area in which they live and work.

DECISION

1. The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund.

Ward	Project Title	Amount
Chase (CHAS018)	St Georges Day Funday	£875
Edmonton Green (EDM031)	O'Bay Community Trust DDA Compliance Project	£6,049
Edmonton Green (EDM033)	Enfield Time Bank – Residents Healthy Living Club	£13,700
Edmonton Green (EDM036)	Gallery Fore Community Centre	£41,000
Jubilee (JUB018)	Seminars on Teenage Pregnancy	£5,700
Jubilee (JUB020)	Talk the Walk – Exercise and Healthy Lifestyle Sessions	£1,560
Southgate (SGT017), Southgate Green (SGTG009), Winchmore Hill (WHMH014)	Grovelands Centenary Celebrations	£9,720 per ward

2. The following applications were approved in principle, subject to conditions:

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16.4.2013

- Enfield Lock (ENFL021), Highway (HIWAY29), Jubilee (JUB019), Ponders End (PE026), Southbury (SOUB023), Turkey Street (TST040) Enhancing the Environment – Additional Tidy Team - £41,000 per ward was approved subject to receiving the names and addresses of all the residents who had signed off the applications.
 - Cockfosters (CF012) 11th Southgate Scout Group – Disability Project – up to £25,722 was approved subject to the receipt of a third quotation for the works and consultation with council's building work officers.
 - Edmonton Green (EDM034) Its in the Game – Olympic Legacy Documentary - up to £7,305 was approved subject to clarification on the amounts set aside for DVDs and venues.
 - Upper Edmonton (UPED035) Oakthorpe School Security Measures - £8,890 was approved, subject to confirmation from Finance that the scheme meets the ERPF funding criteria and should not be funded by the school itself.
3. The following applications were deferred for consideration at a future meeting of the Sub Committee to enable more information to be provided, before a decision was made.
- Enfield Lock (ENFL020), Ordnance Learning and Community Advice Project - deferred in order to receive comments from the Community Learning Service on the ESOL provision and clarification on delivery, childcare proposals and the numbers of people to be involved.
 - Highlands (HILA007) Merryhills Green Gym – deferred to enable officers to resolve the issue of where to locate the equipment.
 - Highway (HIWAY30) CAB Advice Service at Enfield Highway Library deferred as all three ward councillors had not yet signed up to the application.
 - Palmers Green (PAL025) Tatem Park Centenary Gates to enable ward councillors further time to consider the application.
4. The following applications were withdrawn:
- Enfield Lock (ENFL022) Splash Day Nursery – Update of Facilities
5. The following applications were not approved as they did not meet the criteria for the fund:

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 16.4.2013

- Chase (CHAS017) North Enfield Cricket Club – Relaying the pitch £3,822
 - Grange (GRA006) Closing the Footpath between Wades Hill and Green Dragon Lane
6. To note that the following applications which were approved at the last meeting of the Sub Committee on 19 March 2013 would be funded from the 2013 -14 funding allocation:
- Bush Hill Park (BUSH017) Enfield Cricket Club Ground Improvements £19,500
 - Palmers Green (PAL026) Alleygating – Dorchester Avenue £3,500
 - Palmers Green (PAL027) Alleygating - Hazel Close £3,500
 - Palmers Green (PAL028) Alleygating – Madeira Road £3,500
7. To agree that £6,500, which had previously been allocated to purchase food, as part of the Edmonton Green Ward (EDM022) Edmonton Foodbank application be re-allocated to cover a contribution to rent, to enable the foodbank to store donated food.

This item was considered under the urgency procedures, as a decision had to be taken at this meeting to enable the organisation to accept the perishable, donated food without delay.

**6
MINUTES**

The minutes of the meeting held on Tuesday 19 March 2013 were agreed as a correct record.

**7
DATES OF FUTURE MEETINGS**

The Sub Committee noted that the dates for future meetings would be agreed at full Council on Wednesday 8 May 2013.

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 8.5.2013

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND
CABINET SUB-COMMITTEE
HELD ON WEDNESDAY, 8 MAY 2013**

COUNCILLORS

PRESENT Christine Hamilton, Chris Bond and Bambos Charalambous (Chair)

ABSENT Achilleas Georgiou

OFFICERS: Antonia Makanjuola (Senior Lawyer), Joanne Stacey (Performance and Information Manager), Alison Trew (Head of Corporate Policy and Performance) and Peter Doherty (ERPF Administrator) Penelope Williams (Secretary)

1**WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting. Apologies for absence were received from Councillor Georgiou.

2**DECLARATION OF INTERESTS**

There were no declarations of interest.

3**APPLICATION TO THE RESIDENTS PRIORITY FUND**

3.1 The Sub Committee agreed to deal with this report as an urgent item pursuant to Section 100B(4) of the Local Government Act 1972 (as amended by the Local Authorities (Executive Arrangements) Access to Information (England) Amendment Regulation 2002):

- in order to enable the application from the Rap-Aid Youth FC for Football United Me Tournament to be considered and any funding (if approved) to be allocated before the proposed event takes place on Saturday 18 May 2013.

3.2 Councillor Bambos Charalambous introduced the report of the Chief Executive (No.225) presenting the application that had been formally submitted to the Enfield Residents Priority Fund 2013-14.

Joanne Stacey presented the report to members.

NOTED

1. The summary of the application received as detailed in Appendix A to the report:

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 8.5.2013

2. Members considered the application in detail, as follows:

2.1 “Football United Me” Tournament Event (EDM037)

A project for Edmonton Green Ward to provide funding for a football tournament event on Enfield Playing Fields. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and crime.

Alison Trew advised that this was a well established group with a large number of members.

The application was approved at a reduced rate not including amounts requested for volunteers, a website, ice cream van, coaching and co-ordinating costs.

DECISION

(1) The Cabinet Sub Committee, following detailed consideration of the application and the criteria, agreed that the following application was suitable for funding from the Enfield Residents Priority Fund.

Ward		Application	Amount
Edmonton (EDM037)	Green	Football United Me Tournament	£20,859

Reason: The project submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental well being by tackling local need and deprivation. The project supports the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

4

DATES OF FUTURE MEETINGS

NOTED the dates to be agreed by Council for future meetings of the Enfield Residents Priority Fund Cabinet Sub Committee.

- Wednesday 15 May 2013
- Thursday 6 June 2013
- Thursday 11 July 2013
- Thursday 22 August 2013
- Thursday 12 September 2013
- Thursday 10 October 2013
- Thursday 7 November 2013
- Thursday 5 December 2013
- Thursday 16 January 2014

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 8.5.2013

- Thursday 6 February 2014
- Thursday 6 March 2014
- Thursday 3 April 2014

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ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 15.5.2013**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND
CABINET SUB-COMMITTEE
HELD ON WEDNESDAY, 15 MAY 2013****COUNCILLORS**

PRESENT Christine Hamilton, Chris Bond and Bambos Charalambous
(Chair)

ABSENT Achilleas Georgiou

OFFICERS: Peter Doherty (ERPF Administrator), Ann Freeman (Assistant Head of Finance), Jayne Middleton-Albooye (Principal Lawyer), Joanne Stacey (Performance and Information Manager) and Alison Trew (Head of Corporate Policy and Performance) Penelope Williams (Secretary)

Also Attending: Mark Barratt

1

WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies for absence were received from Councillor Achilleas Georgiou.

2

DECLARATION OF INTERESTS

Councillors Hamilton, Charalambous and Bond declared non pecuniary interests in applications in their wards.

Councillor Christine Hamilton declared non pecuniary interests in the Enfield Lock Ward application ENFL020.

Councillor Charalambous declared non pecuniary interests in Palmers Green Ward applications PAL029, PAL030.

Councillor Bond declared a non pecuniary interest in the Southbury Ward application SOUB024.

3

URGENT ITEMS

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002. There were no urgent items.

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4

APPLICATIONS TO THE ENFIELD RESIDENTS PRIORITY FUND

Councillor Bambos Charalambous introduced the report of the Chief Executive (No.8) presenting the applications that had been formally submitted up to 29 April 2013 for the Enfield Residents Priority Fund 2013-14.

Joanne Stacey presented the report to members.

NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

2.1 Southgate Community Market (SGT018)

A project for Southgate Ward to set up a community market in the Wagon Public House car park, and a website. Members noted that the application met the environmental wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities, employment and education, skills and training.

Mark Barratt, the organiser of the market, advised that the proposal was to hold a market 14 times a year in the Waggon Public House. Publicity for the events would include flyers, advertisements in the local paper and posters in local shop windows. It was planned that after a year the market would be self sustaining.

Joanne Stacey advised that the application was backed up by strong evidence of consultation.

The application was approved.

2.2 Football United Me (EDM037)

A project for Edmonton Green to provide funding for a football tournament event on Enfield Playing Fields. This application had been considered and approved at a meeting held on 8 May 2013.

2.2 Ordnance Community Learning and Advice Project (ENFL020)

A project for Enfield Lock Ward to provide a community facility/training centre/learning and exhibition space for local residents. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

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Peter Doherty advised that comments had been received from the Community Education Team backing the bid in principle but suggesting that confirmation was needed that the tutors employed had up to date ESOL training.

The application was approved subject to confirmation that the ESOL tutors had up to date training.

2.3 Citizens Advice Bureau (CAB) Advice Service (HIWAY30)

A project for Enfield Highway Ward to provide a Citizens Advice Bureau service at Enfield Highway Library. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

This was a continuation of a project run last year. Members felt that the project should be better advertised both in the library and elsewhere.

The application was approved subject to assurances that the advice sessions will be more widely advertised.

2.4 Information and Advice Surgery for Turkish Speakers (JUB021)

A project for Jubilee Ward to provide an information and advice surgery for Turkish Speakers. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

Some concern was expressed that the funds allocated in previous years had not yet been claimed.

The application was deferred to find out more information about spending in previous years.

2.5 Ruth Winston Centre Security (PAL029)

A project for Palmers Green Ward to provide CCTV cameras to enhance security at the Ruth Winston Centre. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

The application was deferred for further information on the CCTV system and maintenance proposals.

2.6 Palmers Green Triangle Flower Beds (PAL030)

A project for Palmers Green Ward to provide planting in the Palmers Green Triangle flower beds. Members noted that the application met the social and

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environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environmental.

The application was deferred to clarify the situation with regard to council plans for the area.

2.7 Turkish Advisory Cafe (PE027)

A project for Ponders End Ward to provide a café and advice service for Turkish speakers. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training and crime.

The application was approved.

2.8 Grow for Food in Bush Hill Park (SOUB024)

A project for Bush Hill Park Ward to grow vegetables and herbs in the park. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and environment.

Members were advised that there was strong support in Parks for this project.

The application was approved.

2.9 Walker Cricket Ground (SGT019) (SGTG015)

A joint project for Southgate and Southgate Green Wards to carry out health and safety improvements including installing smoke detectors, disabled toilets and intruder alarms, at the Walker Cricket Ground. Members noted that the application met the environmental wellbeing objective and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

Concern was expressed that there was not enough evidence about how the proposals would benefit the wider community

The application was deferred for more information about how the proposals would benefit the wider community.

2.10 Improving Health Yoga and Laughter Sessions (SGTG016)

A project for Southgate Green Ward to provide yoga and laughter sessions.

The application was withdrawn.

2.11 Broomfield Park Conservatory Improvements (SGTG017)

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A project for Southgate Green Ward to provide improvements to the area around the conservatory in Broomfield Park. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training.

The application was approved subject to no funding being available from Parks.

2.12 Fiction Dance Classes for Young People (TST041)

A project for Turkey Street Ward to provide dance classes for students and young people. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training.

The application was approved at a reduced rate of £12,019.

2.13 Bestway Educational Project (TST042)

A project for Turkey Street Ward to provide supplementary education classes for young people. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment and education, skills and training.

The application was approved at a reduced rate of £17,812.

2.14 Lets Zumbafitness (TST043)

A project for Turkey Street Ward to provide support for Zumba classes. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment and education, skills and training.

The application was approved at a reduced rate of £1080.

2.15 Ambrozone Charity Minibus (TST044)

A project for Turkey Street Ward to purchase a minibus to take local people on fun days out

The application was withdrawn.

2.16 Ambrozone Charity Mother and Toddler Group (TST045)

A project for Turkey Street Ward for a mother and toddler group to be set up in Kempe Hall.

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The application was not approved due to concerns about costings and sustainability issues.

2.17 Ambrozie Charity Youth Development Project (TST046)

A project for Turkey Street Ward to provide youth activities based in Kempe Hall. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment and education, skills and training.

The application was deferred to enable costings to be checked with the Council's youth service.

2.18 3Es Table Tennis Club (UPED037)

A project for Upper Edmonton Ward to provide table tennis for youth diversion. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, and crime.

The application was approved.

2.19 Burning Flame – Negus McClean Family Day

Joanne Stacey advised that the original event which was previously approved in 2011/12 had been cancelled due to potential gang rivalry on the day. The applicants had since held a series of different events in schools which they wanted to fund with the money allocated to the first project.

The application to vary the project was not approved. However members said that they would be willing to release funding for an event which was similar to that originally approved.

2.20 Handyperson Scheme (BUSH007)

Joanne Stacey advised that the applicants had asked to reprofile the spending in the original application, approved in 2011/12 to spend more on promoting the scheme and enable funds to be carried forward to 2013/14.

The application to re-profile spending on additional marketing and salaries was approved but the proposal to spend more on a laptop and PC was turned down.

Alternative Options Considered

That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement

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and will not allow residents the opportunity to further improve the local area in which they live and work.

DECISION

1. The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund.

Ward	Project Title	Amount
Ponders End (PE027)	Turkish Advocacy Café	£11,928
Southbury (SOUB024)	Grow for Food in Bush Hill Park	£5,835
Southgate (SGT018)	Southgate Community Market	£5,200
Turkey Street (TST041)	Fiction Dance Classes for Young People	£12,019
Turkey Street (TST042)	Bestway Educational Project	£17,812
Turkey Street (TST043)	Lets Zumbafitness	£1,080
Upper Edmonton (UPED037)	3Es Table Tennis Club	£5,368

2. The following applications were approved in principle, subject to conditions:
 - Enfield Lock (ENFL020) Ordnance Learning and Community Advice Project - £24,104 approved subject to confirmation that the ESOL tutors had up to date training
 - Enfield Highway (HIWAY30) Citizens Advice Bureau Advice Service - £13,000 was approved subject to assurances that the service will be more widely advertised.
 - Southgate Green (SGTG017) Broomfield Park Conservatory Improvements was approved subject to no funding being available from the Parks Department.
3. The following applications were deferred for consideration at a future meeting of the Sub Committee, to enable more information to be provided, before a decision was made:
 - Jubilee (JUB021) Information and Advice Surgery for Turkish Speakers was deferred to find out more information about how much had been spent on previous applications.

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- Palmers Green (PAL029) Security at the Ruth Winston Centre was deferred for further information on the CCTV system and maintenance proposals.
- Palmers Green (PAL030) Palmers Green Triangle Flower Beds was deferred to clarify the situation with regard to Council plans for the area.
- Southgate (SGT019) and Southgate Green (SGTG015) Walker Cricket Ground Health and Safety Improvements was deferred for more information about how the proposals would benefit the local community.
- Turkey Street (TST046) Ambrozone Charity Youth Development Project was deferred to enable costings to be checked with the Council's youth service.

4. The following applications were withdrawn:

Southgate Green (SGTG016)	Improving Health Yoga and Laughter Sessions	£4,100
Turkey Street (TST044)	Ambrozone Charity Minibus	£14,985

5. The following application was not approved:

- Turkey Street (TST045) Ambrozone Charity Mother and Toddler Group at Kempe Hall

6. The Committee did not agree that funds allocated to an Upper Edmonton Ward (ED17) application in February 2012 for a Family Fun Day be transferred to a different Face Front Project.

7. The Committee agreed that the funds agreed for the Bush Hill Park Ward application BHP 007 for a Handy Person should be re-profiled to enable £5,752 to be spent on marketing and salaries.

8. The Chair of the Sub Committee be given delegated authority to provide final project approval in cases where applications are agreed in principle subject to certain conditions and these conditions have been met.

Reason: The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental well being by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

5**FINANCE SUMMARY REPORT 2012/13 END OF YEAR POSITION**

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The Sub Committee received a financial end of year summary report setting out fund expenditure on a ward by ward basis for 2012/13.

NOTED that £228,592 had been carried forward to 2013/14.

6

FINANCE REPORT PROJECT STATUS REVIEW - 2011/12

The Sub Committee received a report from Ann Freeman including information on the projects from 2011/12 which had not yet started.

NOTED that

1. The list of not yet started projects would be divided up into three groups: internal projects waiting for recharges to be applied, external projects, where the reason for delay was known, and other external projects.
2. A further list would be brought back to the next meeting including the status of each project, action points and the reasons for any delays, so that the members could assist with blockages.

AGREED that Joanne Stacey would write to all external applicants, whose 2011/12 projects had not yet started, informing them that unless the applicants responded by 1 July 2013 setting out valid reasons for the delay, officers would assume that the work was not taking place and the money set aside for these projects would be re-allocated.

7

MINUTES OF MEETING HELD ON TUESDAY 16 APRIL

The minutes of the meeting held on 16 April 2013 were received and agreed as a correct record.

8

DATES OF FUTURE MEETINGS

The Sub Committee noted the dates agreed for future meetings as follows:

- Thursday 6 June 2013
- Thursday 11 July 2013
- Thursday 22 August 2013
- Thursday 12 September 2013
- Thursday 10 October 2013
- Thursday 7 November 2013
- Thursday 5 December 2013
- Tuesday 21 January 2014 (previously scheduled for Thursday 23 January)
- Thursday 6 February 2014

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- Thursday 6 March 2014
- Thursday 3 April 2014

LOCAL PLAN CABINET SUB-COMMITTEE - 16.5.2013

**MINUTES OF THE MEETING OF THE LOCAL PLAN CABINET SUB-COMMITTEE
HELD ON THURSDAY, 16 MAY 2013****COUNCILLORS**

PRESENT	Del Goddard (Cabinet Member for Business and Regeneration) and Ahmet Oykener (Cabinet Member for Housing)
ABSENT	Chris Bond (Cabinet Member for Environment) and Achilleas Georgiou (Deputy Leader)
CO-OPTED	Michael Lavender (Absent)
OFFICERS:	Paul Walker (Assistant Director, Regeneration, Planning & Programme Management), Joanne Woodward (Planning Policy Team Leader), Natalie Broughton (Planning Policy Officer) and Ken Bean (Principal Planning Officer), Metin Halil (Secretary)

1**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bond and Georgiou. Apologies for lateness were received from Councillor Oykener.

2**DECLARATION OF INTERESTS**

There were no declarations of interest.

3**URGENT ITEMS**

NOTED that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012, with the exception of the following reports:

Report No.2 – Community Infrastructure Levy Preliminary Draft Charging Schedule

Report No.3 – Adoption of the Edmonton Ecopark Supplementary Planning document (SPD)

Report No.4 – Core Strategy Compliance with the Government's National Planning Policy Framework

These requirements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

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AGREED that the reports be considered at this Sub Committee meeting.

4

ORDER OF AGENDA

AGREED that members considered item 6 first, at this point of the meeting. The minutes follow the order of the agenda.

5

CORE STRATEGY COMPLIANCE WITH THE GOVERNMENT'S NATIONAL PLANNING POLICY FRAMEWORK

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.4). The report was an assessment of the Core Strategy (adopted in 2010) to ascertain the extent to which it complies with the National Planning Policy Framework (NPPF) and Planning Policy for Travellers Sites.

NOTED

1. that the report detailed findings of officer assessments to see if the Core Strategy complied with the NPPF and Planning Policy for Travellers sites.
2. the 12 month period, from the date of publication of the framework had now elapsed and officers would now give weight to relevant policies in existing plans for consistency with the framework.
3. the vast majority of the Core Strategy was conforming with the framework. However, one core principle was not adequately addressed in the Core Strategy: supporting high quality communications infrastructure. There were two core policies which were in partial conformity with the Framework Planning Policy for Traveller sites:
 - core policy 3: affordable housing.
 - core policy 6: meeting particular housing needs, with regards to provision for gypsy and travellers.
4. members were recommended to note that the high quality communications infrastructure would need a mechanism to progress further, in the absence of a policy on communications. It would need to be addressed by strategic policies and by area action plans for development. The Core strategy did not provide a policy on communications, however the London Plan does have a policy on encouraging a connected economy, as detailed in the report. Officers reported that they would consult other departments with a view to producing a policy. The affordable housing policy had now been updated, through the proposed submission DMD to ensure compliance with the NPPF. The Communications Infrastructure and gypsy and traveller accommodation would be the subject of a future report and would be addressed through a review of the Local Development Scheme (LDS) at a future meeting of the Committee.

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5. Officers also intended to brief Planning Committee about the Core Strategy compliance with the NPPF.

Alternative Options Considered: None. Now that the Framework's first anniversary has passed, decision-takers, including Inspectors, are required to give due weight to relevant policies in existing plans according to their degree of conformity with the Framework. Clarification of the status of the Core Strategy is therefore required.

DECISION: Local Plan Cabinet Sub-Committee agreed to note and endorse, following an assessment

1. the Core Strategy (2010) is considered to be in general conformity with the National Planning Policy Framework.
2. the Core Policy 3: Affordable Housing has been updated through the Proposed Submission Development Management Document to ensure compliance with the National Planning Policy Framework.
3. the arrangements to ensure full compliance, in respect of Government's policies for gypsy and traveller accommodation and the provision of communications infrastructure, will be set out in a review of the Local Development Scheme.

Reason: For Members to note that the Core Strategy is considered in the main to be in general conformity with the National Planning policy Framework.

6

COMMUNITY INFRASTRUCTURE LEVY PRELIMINARY DRAFT CHARGING SCHEDULE

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.2). The report seeks the Local Plan Cabinet Sub Committee's approval to publish the Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule for public consultation. The proposed charging rates are detailed in the Schedule attached in Annex 1 of the report.

NOTED

1. this was the agreed version of the report after extensive negotiations and was the first stage of introducing the preliminary draft charging schedule for approval. The CIL was introduced under the 2008 Planning Act and its requirements are detailed in Annex 2 of the report.
2. the CIL would replace Section 106 agreements as the main source of securing developer contributions.
3. the charging schedules, as detailed in tables 1 & 2 of the report, summarises the Council commissioned consultants recommendations.
4. the Infrastructure Delivery Plan (IDP), published in 2010, to support the Core Strategy, had been updated to reflect current plans and would be published alongside the CIL Preliminary Draft Charging Schedule. The

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- IDP sets out emerging infrastructure requirements, costs and the identified funding gap as detailed in the report.
5. the key risks on preparing the CIL have been summarised within the report at paragraph 9.
 6. once approved, the CIL Preliminary Draft Charging Schedule would be published for a six week period, to commence in May/July 2013, as detailed at 5.1 of the report.
 7. Members noted that CIL funding would be the subject of further discussion to establish what the funding would cover i.e. health centres, transport.

Alternative Options Considered: The intention to prepare a CIL charging schedule is set out in the Council's Local Development Scheme and adopted Core strategy. To solely continue with section 106 as the main source of developer contribution after the imposition of section 106 pooling restrictions, in April 2014, will significantly reduce the revenues that can be raised to help deliver the growth and regeneration objectives proposed in the Borough, as contained within the Local Plan.

DECISION: Local Plan Cabinet Sub-Committee

1. approved the Community Infrastructure Levy Preliminary Draft Charging Schedule for consultation.
2. approved the revised Infrastructure Delivery Plan for consultation.
3. noted the Council's intention to review the Community Infrastructure Levy in 2016.

Reason: Significant investment in infrastructure is needed to support the regeneration and growth planned in the Core Strategy. With the introduction of restrictions on the pooling of contributions collected via section 106 agreements, CIL will become the main source of securing developer contributions for rail and other infrastructure improvements. Publication of the Preliminary Draft Charging Schedule is crucial to advancing CIL and maintaining developer contributions. The proposed CIL rates have been developed with appropriate regard to planning policy and the need to ensure the continued viability of development in the borough.

(Key Decision – reference number 3610)

7

ADOPTION OF THE EDMONTON ECOPARK SUPPLEMENTARY PLANNING DOCUMENT (SPD)

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.2). The report seeks the adoption of the Edmonton EcoPark Planning Brief as a Supplementary Planning Document to Enfield's Local Plan.

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NOTED

1. this report was post consultation on the draft planning brief which had been published for 6 weeks from 4th February to 18th March 2013.
2. there were 13 responses to the consultation and comments received included the North London Waste Authority (NLWA), the London boroughs of Haringey and Waltham Forest, the GLA, Highways Agency and local residents. There had been strong support from the GLA and its future role. Concern was raised by the NLWA about the safeguarding of the site and what the requirements will be for planning consideration on the remainder of the site. That the primary process should be waste processing and heating.
3. Members discussed the need to make changes to the language used at paragraphs 5.5 and 5.6 of the report. The respondents comments to the SPD (5.5) and the reasons given on the basis of the comments (5.6), should be more detailed and more robust. The Committee made the following points in response to comments made by respondents at 5.5:
 - evidence provided in the brief, gave reassurance and weight for planning considerations for the site.
 - getting further information out for consultation may be difficult to do.
 - where respondents objected to the consultation, legal advice had been sought, providing more weight to the brief.
 - reasoned opposing comments had been responded to with reasoned changes.

Alternative Options Considered:

1. None considered. Preparation of a Local Plan is a statutory requirement. The Council's Local Development Scheme (LDS) summarises the content of Enfield's Local Plan and sets out a programme for its production. Edmonton EcoPark Planning Brief SPD has been identified in the LDS.
2. It is imperative that the Edmonton EcoPark Planning Brief is prepared to inform planning decisions on waste planning applications and is essential to support the Council's Regeneration Programmes.

DECISION: Local Plan Cabinet Sub-Committee

1. agreed to adopt the Edmonton EcoPark Planning Brief Supplementary Planning Document listed as Annex A of the report.

Reason: The Edmonton EcoPark Planning Brief is required to inform planning decisions on waste planning applications and to support the Council's Regeneration Programmes.

(Key Decision – reference number 3691)

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8

MINUTES

AGREED that the minutes of the Local Plan Cabinet Sub-Committee held on 18 March 2013, be confirmed and signed by the Chairman as a correct record.

9

DATE OF NEXT MEETING

AGREED that the next meeting of the Local Plan Cabinet Sub-Committee be re-scheduled to take place on Tuesday 11 June 2013 at 07:00pm.